



Warrumbungle Shire Council

Council meeting

Thursday, 17 May 2018

**to be held at the Council Chambers,
John Street, Coonabarabran**

commencing at 8.30am

Mayor

Councillor Peter Shinton

Deputy Mayor

Councillor Denis Todd

COUNCILLORS

Councillor Kodi Brady

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Ambrose Doolan

Councillor Wendy Hill

Councillor Aniello Iannuzzi

Councillor Ray Lewis

MANAGEMENT TEAM

Roger Bailey (General Manager)

Louise Johnson (Acting Director Corporate &
Community Services)

Russell Lloyd (Acting Director Technical Services)

Leeanne Ryan (Director Development Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 May 2018

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 17 May 2018 at the Council Chambers, John Street, Coonabarabran commencing at 8.30 am

AGENDA

Welcome

Turn Off Mobile Phones

Order of Business

Forum

Apologies

Disclosure of Interest

Pecuniary Interest

Non Pecuniary Conflict of Interest

Mayoral Minute

Reports

Reports to be considered in Closed Council

Item 26.1 Coonabarabran Netball Courts Project – Tenders

Item 26.2 Todds Crossing Bridge Project – Tenders

Item 26.3 Three Rivers Regional Retirement Community Information Report – May 2018

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ROGER BAILEY
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Item 1 Mayoral Minute – Mayors Activity and Log of Kilometres Travelled from 11 April 2018 to 8 May 2018

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Peter Shinton - Mayor
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance

MAYOR MINUTE - MAYORS ACTIVITY 11 April 2018 - 9 May 2018

<u>Date</u>	<u>Type</u>	<u>In/Out</u>	<u>Activity</u>
11.04.18	meeting	attended	Mayors Appeal meeting Coolah
	e-mail	In	GM re GM Review Committee
	e-mail	in	GM re Removal expenses
	e-mail	in	RDA Orana re US Geoparks
	e-mail	in	Angus Robinson re Geoparks
	e-mail	in	AMERC re guest speakers for Cobar
	e-mail	in	GS NSW re activitiy in the Warrumbungles
	e-mail	in	AMERC re my invite from Dep Premier to R4R meeting
	e-mail	in	GM CMCC re WAP funding
	e-mail	in	GM re independent performance reviewer
12.04.18	launch	attended	Yuluwirri Kids lunch & afternoon tea
	e-mail	in	ratepayer request to hire councils truck
	phone call	in	Kevin Humphries
	phone call	out	Clr Doolan re interview WIN9 re water
	phone call	in	Clr Lewis re Caigan Road
	interview	attended	WIN9 re Yuluwirri Kids and water
	phone call	out	Graeme Flemming performance GM
	e-mail	in	GM Gilgandra re RED meeting
	e-mail	in	LLS re minutes of CWRW Committee
	e-mail	in	Manager EDT re draft minutes Geopark
13.04.18	meeting	attended	Discussion with Staff re Disability Report
	phone call	in	Councillor Lewis re Liquor Licence Binnaway
	letter	in	resident complaining about Development Co-ordinator
	phone call	in	Graeme Flemming
	phone call	in	Graeme Flemming re performance appraisal
	e-mail	in	RFS change of BFMC meeting date
15.04.18	luncheon	attended	St Lawrences Centenary of the Dedication of the Presbytery
	e-mail	in	Graeme Flemming re GM performance
	e-mail	in	Graeme Flemming spelling correction
16.04.18	phone call	in	Lillian Tiddy LG NSW re complaint from Council
	met	resident	re rent Council land
	met	resident	re complaint re locking truck wash
	e-mail	in	Quinn Emanuel inviting Council to join the Class action against JLT

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17.04.18	meeting	attended	Kevin Humphries, GM re water, approval local crime Safety cameras
	meeting	attended	Kevin Humphries re successful grants
	phone call	in	Clr Lewis re meeting Kevin Humphries
	phone call	in	Clr Gunneda re a VPA policy clarification
	e-mail	in	OLG re Council resolution to join JO
	e-mail	in	re meeting of JO Councils in Narromine
18.04.18	e-mail	in	GM re Timor Dam depletion
	e-mail	in	LLS re future meeting dates
	e-mail	in	LLS re weeds capacity building feedback
19.04.18	meeting	attended	Monthly Council meeting in Coolah
	meeting	attended	Budget meeting
	e-mail	in	LLS re Phil Blackmore attendance
	e-mail	in	Clr Capel re dedication morning tea for Mark Powell
	e-mail	in	Deputy Premier invite to meet with him
	e-mail	in	NPWS re RAC committees
20.04.18	interview	radio	ABC
	e-mail	in	Singleton Mayor re meeting with Dep Premier
	e-mail	in	LGNSW re Auditor Generals report
	e-mail	in	LGNSW re 12 regional summits in NSW
	e-mail	in	Traffic Committee meeting
	e-mail	in	changing time for REDS meeting in Gilgandra
22.04.18	phone call	in	Mark Coulton re Uarbry Bridge opening
23.04.18	meeting	attended	JOC meeting Narromine
	e-mail	in	reminder for Traffic Committee meeting
	e-mail	in	ratepayer re dump point in Binnaway
24.04.18	meeting	attended	inspection of TRRRC Retirement Village
	phone call	in	Paul Schank Premiers Dept re SCCF review appication
	e-mail	in	Vexatious Letter being received again
	e-mail	in	2357 Community Co-ordinator
	e-mail	in	dump point in Binnaway
25.04.18	ceremony	attended	Dawn ANZAC service
	ceremony	attended	Morning ANZAC Service
	e-mail	in	50 planned solar farms
	e-mail	in	change of date OROC
26.04.18	meeting	attended	Traffic Advisory Committee meeting
	phone call	in	Mark Coulton
	phone call	in	Jodie Lawler CWLLS re meeting
	e-mail	in	ICAC re regional tour
	e-mail	in	Boulos Construction
27.04.18	e-mail	in	re swimming pool application
	e-mail	in	re Country Mayors meeting
	e-mail	in	Clr Doolan re 25% contribution for swimming pool application
	e-mail	in	re Coona MX and Enduro Club
	e-mail	in	re TRRRC meeting
	e-mail	in	GM re JO meeting in Narromine
28.04.18	launch	attended	Mark Powell dedication Coolah Hub
30.04.18	e-mail	in	re dates of Newell Highway Taskforce meetings
	e-mail	in	Dubbo Mayor
	e-mail	in	NPWS re RAC
	e-mail	in	re Country Mayors meeting
	e-mail	in	AMERC re website
	e-mail	in	AMERC re business paper

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01.05.18	meeting	attended	Swimming Pool Advisory meeting
	meeting	attended	RED meeting in Gilgandra
	phone call	in	Mark Coulton re swimming pool
	e-mail	in	RDA Orana re claiming date
	e-mail	in	re Coona Swimming Pool
	e-mail	in	re draft report from DPE on VPA's
	e-mail	in	re Coona MX and enduro meeting
02.05.18	meeting	attended	TRRRC in Dunedoo
	phone call	in	Boulos Construction re meeting
	phone call	in	Mark Coulton re Coona swimming pool
	e-mail	in	re Diary appointmnt for Kevin Humphries
	e-mail	in	ARTC inviting nominations for CCC
03.05.18	phone call	in	Mark Coulton
	met	resident	re tender for netball
	met	resident	re family day care
	phone call	in	DES re Inland rail
	phone call	in	Clr Doolan re swimming pool
	meeting	attended	GM re ratepayer & inland rail
04.05.18	meeting	attended	GM re Family Day Care & Tenders
	phone call	in	Solicitor re road closure process
	phone call	in	Clr Todd re trip to Canberra
	e-mail	in	NPWS cancell RAC meeting
	e-mail	in	re Light Conference - Siding Spring
05.05.18	phone call	in	Clr Lewis re removal of waste
	phone call	to	DES re activities removal suspended
06.05.18	phone call	in	Clr Todd re Inland rail
	e-mail	in	AMERC Business paper
	e-mail	in	GM re Forensic Audit
07.05.18	Opening	attended	Coolah Central School Industrial Technical room opening
	meeting	attended	Finance & Projects meeting -Coonabarabran
08.05.18	e-mail	in	re Theresa Rice 25 years with VIC
	letter	signed	Theresa thanking her
	e-mail	in	re road closures
	e-mail	in	re agenda for CWRWC meeting
	e-mail	in	re Community Advisory Groups for LLS
	e-mail	in	invite to Baradine CWA birthday
	e-mail	out	re disability housing
	e-mail	in	re disability housing
	interview	ABC	re AMERC activities

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Mayor's Log of Kilometres Travelled

Date of Journey		Purpose of Journey	Odometer		KM Travelled
Start Date	End Date		Start	Finish	
13-Apr		Disability Meeting	2410	2448	38
15-Apr		Catholic Presbytery Centenary Celebrations	2448	2479	31
16-Apr		Meet with GM, Business Paper	2479	2508	29
17-Apr		Meet with Kevin Humphries, television interviews	2508	2585	77
18-Apr		Meet engineer, water issues	2585	2621	36
19-Apr		Council meeting Coolah	2621	2652	31
20-Apr			2652	2683	31
23-Apr		JO meeting, Narromine	2683	2717	34
24-Apr		Dunedoo TRRRC	2717	3007	290
25-Apr		ANZAC Day dawn	3007	3041	34
25-Apr		ANZAC Day morning	3041	3072	31
26-Apr		Traffic Committee	3072	3115	43
27-Apr		Return chains, check CV for typing	3115	3147	32
28-Apr		Coolah - Mark Powell	3147	3466	319
30-Apr		Sign letters, meet with GM	3466	3496	30
1-May		Gilgandra meeting - RED	3496	3720	224
2-May		TRRRC meeting - Dunedoo	3720	3755	35
3-May		Meeting with GM, meeting with ratepayer	3755	3816	61
4-May		Meet with GM re ratepayer	3816	3856	40
7-May		Meet with Kevin Humphries in Coolah, Budget	3856	4081	265
8-May		Meet with GM, get papers	4081	4117	36
Total KM travelled for period 13/04/2018 - 08/05/2018					1747

RECOMMENDATION

That the Mayoral Minute for period 11 April 2018 to 8 May 2018 be noted.

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Item 2 Minutes of Ordinary Council Meeting – 19 April 2018

Division:	Executive Services
Management Area:	Governance
Author:	Personal Assistant to Director Technical Services – Tracy Cain (minutes)
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr P Shinton (Chairperson), Cr K Brady, Cr AL Capel, Cr F Clancy, Cr A Doolan, Cr W Hill, Cr D Todd, Cr A Iannuzzi and Cr R Lewis.

In attendance: General Manager (Roger Bailey), Acting Director Corporate and Community Services (Louise Johnson), Acting Director Technical Services (Russell Lloyd), Director Development Services (Leeanne Ryan) and Personal Assistant to Director Technical Services – Tracy Cain (minutes).

8.31 am

Forum

Mr Richard Thornton addressed Council regarding water security and the proposal for development of a Water Management Plan.

APOLOGIES:

Nil.

The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest

- Councillor Todd declared a non pecuniary less than significant interest in Item 26 Stronger Country Community Fund – Round Two due to his positions held as the Council representative on the Baradine Showground Trust Committee.
- Councillor Lewis declared a non pecuniary less than significant interest in Item 26 Stronger Country Community Fund – Round Two due to his position held as the Council representative on the Coonabarabran Showground Trust.
- Councillor Capel declared a non pecuniary less than significant interest in Item 26 Stronger Country Community Fund – Round Two due to her position held as the Council representative on the Bowen Oval Committee.

REPORTS

Item 1 Mayoral Minute – Mayors Activity and Log of Kilometres Travelled from 7 March 2018 to 12 April 2018

348/1718 RESOLVED that the Mayoral Minute for period 7 March 2018 to 12 April 2018 be noted.

Shinton/Capel

The motion was put and carried by majority

WARRUMBUNGLE SHIRE COUNCIL

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Item 2 Minutes of Ordinary Council Meeting – 15 March 2018

349/1718 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 15 March 2018 be endorsed.

Todd/Capel

The motion was put and carried by majority

Item 3 Minutes of Traffic Advisory Committee Meeting – 22 March 2018

350/1718 RESOLVED:

1. That Council accept the Minutes of the Traffic Advisory Committee Meeting held at Coonabarabran on 22 March 2018.
2. That in principle support be granted to the North West Equestrian Expo to close Reservoir Street, Coonabarabran on Saturday, 2 June 2018 and Sunday, 3 June 2018 from 9.00 am to 2.30 pm to conduct the Cross Country Event subject to preparation of a Traffic Control Plan and compliance with Council's Road Closure Policy.
3. That approval be granted for the installation of timed 'No Stopping' signs located 150m and 390m North of Reservoir Street, Coonabarabran on the Newell Highway adjacent to Coonabarabran High School.
4. That in principle support be granted to Coolah Central School to close part Binnia Street and Campbell Street on Saturday, 17 November 2017 from 9.30 am to 10.45 am to conduct the Sesquicentenary Street Parade subject to preparation of a Traffic Management Plan, Traffic Control Plan, approval from RMS and compliance with Council's Road Closure Policy.

Capel/Doolan

The motion was put and carried by majority

Item 4 Minutes of Economic Development and Tourism Advisory Committee Meeting – 3 March 2018

351/1718 RESOLVED:

1. That Council accept the Minutes of the Economic Development and Tourism Advisory Committee meeting held at Coonabarabran on 8 March 2018.
2. That banner pole flags be purchased out of the tourism budget to promote community based events that have an economic benefit to the communities of the Shire.
3. That Warrumbungle Shire contributes \$2,500 to Regional Platters and that \$2,500 be calculated into the next budget to meet the financial requirements of participation.
4. That the Lifestyle Showcase be placed on hold, pending the outcomes of the relevant strategic plans and that we explore a better system for marketing and promotion of the event in the future.
5. That the amendments to the Terms of Reference be endorsed with the quorum being five (5).

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6. That the Council Coordinator of the Community Development Coordinators collate a report on their activities for the information of the EDT prior to each EDT Meeting.

Capel/Iannuzzi

The motion was put and carried by majority

Item 5 Minutes of Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting – 7 March 2018

352/1718 RESOLVED that the Minutes of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 7 March 2018 be noted for information.

Shinton/Hill

The motion was put and carried by majority

Item 6 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting – 13 March 2018

353/1718 RESOLVED:

1. That Council accept the Minutes of the Warrumbungle Aerodromes Advisory Committee meeting held at Coonabarabran on 13 March 2018.
2. That Council allocate \$21,000 for renewal of the windsock at the Coonabarabran Aerodrome.
3. That the Baradine & District Progress Association is encouraged to apply for funding to develop a business case, including technical assessment and design, for the proposed Baradine Aerodrome Runway Sealing Project.

Todd/Doolan

The motion was put and carried by majority

Item 7 Minutes of Plant Advisory Committee Meeting – 3 April 2018

354/1718 RESOLVED:

1. That Council accept the Minutes of the Plant Advisory Committee meeting held at Coonabarabran on 3 April 2018.
2. That Council purchase one (1) Isuzu FRR 107 Tipping Truck from Tracserv Pty Ltd that complies with the tender specifications at a price of \$149,386.36 (ex GST) **FURTHER** that Council trade in Plant Item No 142 to Tracserv Pty Ltd for \$45,000 (ex GST) resulting in a changeover price of \$104,386.36 being \$9,386.36 over budget.
3. That Council purchase one (1) Freightliner Coronado 114 6 x 4 Prime Mover from Hartwigs Trucks Pty Ltd that complies with the tender specifications at a price of \$243,200.00 (ex GST) **FURTHER** that Council trade in Plant Item No 161 to Hartwigs Pty Ltd for \$45,454.55 (ex GST) resulting in a changeover price of \$197,745.45 being \$17,745.45 over budget.
4. That Council purchase new Plant Item No 261 being one (1) Skid Steer Loader fitted with high flow hydraulics and optional (2134 mm) angle broom from Tracserv Pty Ltd that complies with the tender specifications at a price of \$78,064.25 (ex GST) being \$11,935.75 under budget.

WARRUMBUNGLE SHIRE COUNCIL

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5. That Council purchase one (1) John Deere 670GP Motor Grader with front bull blade from Hitachi Construction Machinery Pty Ltd that complies with the tender specifications at a price of \$385,473.33 (ex GST) **FURTHER** that Council trade in Plant Item No 101 Caterpillar 12M Motor Grader for \$155,000 (ex GST) and Plant Item No 102 Caterpillar 12M Motor Grader (surplus plant) for \$143,000 (ex GST) to Hitachi Construction Machinery Pty Ltd resulting in a changeover price of \$87,433.33 being \$132,566.67 under budget.
6. That Council purchase one (1) Caterpillar 12M Motor Grader with front bull blade from Westrac Pty Ltd that complies with the tender specifications at a price of \$361,436.05 (ex GST) **FURTHER** that Council trade in Plant Item No 100 Caterpillar 12M Motor Grader for \$140,000 (ex GST) to Westrac Pty Ltd resulting in a changeover price of \$221,436.05 being \$1,436.00 over budget.
7. That the Plant Utilisation Report as at 27 March 2018 for Plant, Truck and Minor Plant is noted.

Capel/Lewis

The motion was put and carried by majority

Item 8 Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 4 April 2018

355/1718 RESOLVED:

1. That Council accept the Minutes of the Coonabarabran Swimming Pool Advisory Committee Meeting held at Coonabarabran on 4 April 2018.
2. That a Concept Layout Plan be prepared for Coonabarabran Pool with the following features:
 - a) A main pool 25 metres long and eight (8) lanes wide. Each lane 2.25 metres wide.
 - b) A warm water multipurpose pool, same width as main pool, and at least 10 metres long.
 - c) Both pools separated by a fixed bulk head.
 - d) Disability access ramp into both pools.
3. That a funding application is submitted for the proposed pool upgrade project.

Doolan/Todd

The motion was put and carried by majority

Item 9 Notice of Motion – Vehicles for Councillor Usage

A motion was moved by Councillor Todd and seconded by Councillor Clancy that as part of its 2018/2019 budget deliberations Council consider retaining three of the cars proposed for trading and these be retained for the use of Councillors and staff for Council related business.

The motion was put and LOST

Item 10 Notice of Motion – Council Meetings Schedule

356/1718 RESOLVED that Council amend clause 1.2 of the Code of Meeting Practice to:

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1.2 Ordinary meetings of Council be held on the first Thursday of each month. The location of ordinary meetings of Council will alternate between Coonabarabran and Coolah. Ordinary meetings of Council will commence at 6pm. There is to be no meeting of Council in January.

Iannuzzi/Brady

The motion was put and carried by majority

Item 11 Notice of Motion – Report on General Managers Leave

357/1718 RESOLVED that the Mayor provides a report to Council about the methods he used in approving leave for General Managers in the period 1.1.2015 – 31.12.2017 and to inform Council how many times he approved such leave.

Iannuzzi/Clancy

The motion was put and carried by majority

Item 12 Notice of Motion – Recording of Resolutions of Council

The motion was withdrawn by Cr Iannuzzi.

Item 13 Notice of Motion – Recorded Council Meetings on Website

358/1718 RESOLVED that Council meetings be recorded and posted on Council's website.

Iannuzzi/Doolan

The motion was put and carried by majority

Item 14 Notice of Motion – Review of 'Dark Skies' Policy

10.06 am

Cr Brady left the room.

10.07 am

Cr Brady re-joined the meeting.

10.08 am

Cr Todd left the room.

10.10 am

Cr Todd re-joined the meeting.

The motion was withdrawn by Councillor Iannuzzi.

Item 15 Councillors' Monthly Travel Claims

The General Manager provided corrected travel claims details.

359/1718 RESOLVED that the Councillors' monthly travel claims for March 2018 in the amount of \$1,621.88 be received for Council's information.

Capel/Doolan

The motion was put and carried by majority

WARRUMBUNGLE SHIRE COUNCIL

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Item 16 Councillor Anne-Louise Capel Log of Activities Report – 7 March 2018 to 9 April 2018

360/1718 RESOLVED that Councillor Capel's Log of Activities Report for period 7 March 2018 to 9 April 2018 be noted.

Capel/Doolan

The motion was put and carried by majority

Item 17 Correspondence

Item 17.1 Circulars / Newsletters

361/1718 RESOLVED that Council's correspondence for period 13 March 2018 to 5 April 2018 be received and noted.

Clancy/Capel

The motion was put and carried by majority

Item 18 2018 ALGA National Assembly of Local Government

362/1718 RESOLVED that the Mayor and a Councillor be authorised to attend the 2018 ALGA National Assembly of Local Government Conference to be held in Canberra.

Clancy/Todd

The motion was put and carried by majority

Supplementary Motion

363/1718 RESOLVED that Councillor Clancy be Council's nominee to attend the 2018 ALGA National Assembly of Local Government Conference to be held in Canberra with Councillor Todd as the alternate.

Clancy/Todd

The motion was put and carried by majority

Item 19 Three Rivers Regional Retirement Community Status Update Report for April 2018

364/1718 RESOLVED that Council note the progress of the Three Rivers Regional Retirement Community project for April 2018.

Capel/Hill

The motion was put and carried by majority

Item 20 Council Resolutions Report April 2018

365/1718 RESOLVED that Council's Resolution Report for April 2018 be noted for information.

Lewis/Capel

The motion was put and carried by majority

Item 21 Monthly Report – Human Resources

366/1718 RESOLVED that the Human Resources Monthly Report for April 2018 be noted for information.

Capel/Brady

The motion was put and carried by majority

WARRUMBUNGLE SHIRE COUNCIL

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Item 22 Community Development Coordinator Program – Memorandum of Understanding

367/1718 RESOLVED that Council endorse the Memorandum of Understanding for the Community Development Coordinator Program and enter into the arrangements with each of the local Development Groups and Progress Associations including the following adjustments authorising:

- contractors to be used
- the carry over of funds
- the General Manager to make further adjustments that do not affect the intent of the Memorandum of Understanding.

Capel/Hill

The motion was put and carried by majority

Councillor Lewis recorded his vote against the motion.

Item 23 Investment Policy

368/1718 RESOLVED that:

1. Council endorse the Investment Policy with the following amendments:
 - the title 'Including Ethical' be removed;
 - the section 'Environmentally and Socially Responsible Investments' be removed.
2. The Investment Policy is to be included in the Strategic Policy Register.

Doolan/Hill

The motion was put and carried by majority

Item 24 Macquarie Regional Library Agreement

369/1718 RESOLVED:

1. That Council authorise the General Manager to enter into discussions with member councils of the Macquarie Region to come to a mutually beneficial outcome in relation to the provision of library services in the Warrumbungle Shire.
2. That should discussion relating to Recommendation 1 be beneficial, that Council enter in to an Agreement with Macquarie Regional Library for the provision of library services in the Warrumbungle Shire.
3. That Council authorise the affixing of the Council Seal to the relevant Agreement for the provision of library services in the Shire.

Capel/Hill

The motion was put and carried by majority

Item 25 Minutes of Macquarie Regional Library Committee Meeting – 13 February 2018

370/1718 RESOLVED that the Minutes of the Macquarie Regional Library Committee Meeting held on 13 February 2018 be noted for information.

Capel/Hill

The motion was put and carried by majority

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 May 2018

10.45 am

371/1718 RESOLVED that standing orders be suspended to break for morning tea.

Brady/Capel

The motion was put and carried by majority

11.00 am

Presentation – Inland Rail

Presentation by Mr Mitch Carr and Ms Helena Orel from ARTC regarding the Inland Rail Project.

11.51 am

372/1718 RESOLVED that standing orders be resumed.

Brady/Capel

The motion was put and carried by majority

373/1718 RESOLVED that Council consider Item 36 Reports at this point in the meeting.

Capel/lannuzzi

The motion was put and carried by majority

Item 36 Reports to be Considered in Closed Council

Item 36.1 Coonabarabran Netball Courts Project – Tenders

374/1718 RESOLVED that the Coonabarabran Netball Courts Project – Tenders report be referred to Closed Council pursuant to Section 10A(2)(c) & (d)(i) of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Clancy/Capel

The motion was put and carried by majority

Item 36.2 Forensic Audit – Expressions of Interest (Re-submitted)

375/1718 RESOLVED that the Forensic Audit – Expressions of Interest (Re-submitted) report be referred to Closed Council pursuant to Section 10A(2)(c) & (d)(i) of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

lannuzzi/Doolan

The motion was put and carried by majority

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Item 36.3 Three Rivers Regional Retirement Community Information Report – April 2018

376/1718 RESOLVED that the Three Rivers Regional Retirement Community Information Report – April 2018 be referred to Closed Council pursuant to Section 10A(2)(c) & (g) of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Hill/Capel

The motion was put and carried by majority

The General Manager offered the opportunity to members of the public to make representation as to whether any part of the aforementioned items should not be considered in Closed Council.

There was no response from the public.

12.00 pm

377/1718 RESOLVED that:

- (a) Council go into Closed Council to consider business relating to confidential information
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Capel/Iannuzzi

The motion was put and carried by majority

Members of the public left the Chamber.

Item 36.1 Coonabarabran Netball Courts Project – Tenders

378/1718 RESOLVED that the tenders for concrete slab construction for the Coonabarabran Netball / Basketball courts be declined and that the General Manager be delegated the authority to negotiate in accordance with clause 178(3)(e) with the lowest tenderer to determine the possibility of local supply.

Doolan/Clancy

The motion was put and carried by majority

Item 36.2 Forensic Audit – Expressions of Interest (Re-submitted)

12.08 pm

379/1718 RESOLVED that Council staff leave the room for Council to consider Item 36.2 Forensic Audit – Expressions of Interest (Re-submitted) report.

Todd/Capel

The motion was put and carried by majority

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380/1718 RESOLVED that Council accept the Expression of Interest for Moore Stephens (SA) for Phase 1 for a Forensic Audit for 2016/2017.

Doolan/Iannuzzi

The motion was put and carried by majority

12.25 pm

381/1718 RESOLVED that staff be authorised to re-join the Closed Council.

Todd/Capel

The motion was put and carried by majority

Item 36.3 Three Rivers Regional Retirement Community Information Report – April 2018

382/1718 RESOLVED that Council receive and consider the Addendum to Item 36.3 Three Rivers Regional Retirement Community Information Report – April 2018.

Capel/Hill

The motion was put and carried by majority

12.34 pm

Councillors Iannuzzi and Clancy left the meeting.

383/1718 RESOLVED that the Three Rivers Regional Retirement Community Information Report for April 2018 be received and noted.

Capel/Doolan

The motion was put and carried by majority

12.42 am

384/1718 RESOLVED that Council move out of Closed Council.

Capel/Brady

The motion was put and carried by majority

The resolutions of Closed Council were announced to the meeting by the General Manager.

Declaration of Interest

Councillor Doolan declared a significant personal conflict of interest in Item 26 Stronger Country Communities Fund – Round Two.

12.46 pm

Cr Doolan left the room.

Councillor Brady declared a less than significant personal conflict of interest in Item 26 Stronger Country Communities Fund – Round Two.

Item 26 Stronger Country Communities Fund – Round Two

385/1718 RESOLVED that Council endorse the following projects in order of priority to be submitted in Round Two of the Stronger Country Communities Fund with changes to include a reduction in funding to Binnaway Jockey Club of \$50,000 and an increase of \$50,000 to Mendooran Turf Club and Golf Club:

1. Coonabarabran Sporting Complex – construction of equipment storage facilities at No. 3 Oval
2. Leadville Hall – upgrades and construction to hall and amenities block

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3. Binnaway Bowling Club – upgrades to outdoor lighting and the kitchen, and installation of children's play area
4. Mendooran Mechanics Institute – upgrades and construction to hall and amenities block
5. Baradine Showground – construction of new public amenities
6. Baradine Skate and Activity Park – construction of a skate and activity park
7. Bowen Oval – lighting construction and upgrade
8. Binnaway Jockey Club – new and upgraded tea room and bar facilities
9. Coonabarabran Skate Park – construction of a shelter / shade and skate bowl
10. Mendooran Sportsground – fencing, upgrading of amenities and lighting, installation of playground equipment, soft fall, tables and chairs
11. Dunedoo Pool – upgrade of toilet and change room facilities
12. Mendooran Turf Club and Golf Club – upgrades and construction to change rooms and toilet facilities

Lewis/Todd

The motion was put and carried by majority

Item 27 Investments and Term Deposits – Month Ending 31 March 2018

12.50 pm

Cr Brady left the meeting.

12.59 pm

Cr Doolan re-joined the meeting.

386/1718 RESOLVED that Council note and accept the Investments Report for the month ending 31 March 2018

Todd/Hill

The motion was put and carried by majority

Item 28 Rates Report – Month Ending 31 March 2018

387/1718 RESOLVED that:

1. Council note and accept the Rates Report for the month ending 31 March 2018.
2. That future Rates Reports be removed from the Ordinary Business Paper and included in the quarterly financial review.

Hill/Doolan

The motion was put and carried by majority

Item 29 Coonabarabran Water Supply Emergency Project

388/1718 RESOLVED that due to the extenuating and emergency circumstances surrounding the Coonabarabran Emergency Water Supply Project that Council:

1. Not apply the need for formal tenders for works and services for this project.
2. Authorise the General Manager in consultation with the Mayor and Deputy Mayor to accept quotations for expenditure above \$150,000 for this project.

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3. Be provided with monthly reports on the application of the above and progress.

Todd/Hill

The motion was put and carried by majority

Item 30 Centreline Marking of Mollyan Road

389/1718 RESOLVED that no centreline delineation marking is undertaken on Mollyan Road or any other sealed local rural road unless it is warranted in accordance with RMS guidelines for centreline delineation of roads.

Hill/Lewis

The motion was put and carried by majority

Item 31 Proposal for a Monument to Explorer John Oxley on Baradine Road

390/1718 RESOLVED that Council provides in principle support to the construction of a roadside pullover area on Baradine Road, 3km North of Bugaldie, to allow Baradine Progress Association to establish a monument to the explorer John Oxley subject to the following conditions:

1. The estimated \$30,000 cost of construction will be considered during preparation of the 2018/19 budget.
2. The proposal is referred to the Local Traffic Committee for their recommendation.
3. Structures on the site are limited to interpretative signs, one table and shelter, one garbage bin and one rock monument and their supply and installation is funded by the Baradine Progress Association.

Todd/Hill

The motion was put and carried by majority

Item 32 2017/18 Technical Services Works Program – Road Operations, Urban Services and Water Services

1.13 pm

Cr Todd left the room.

391/1718 RESOLVED that the 207/18 Technical Services Works Program Status Report for the period ending 31 March 2018 be noted for information only.

Hill/Capel

The motion was put and carried by majority

1.15 pm

Cr Todd re-joined the meeting.

Item 33 Planning Proposal for 2013 Wambelong Fire Affected Properties – Dwelling Entitlement

392/1718 RESOLVED:

1. That Council continues with the Planning Proposal as per the Gateway Determination, as approved by The Department of Planning and as per Council's resolution of 18 June 2015 (Resolution 387/1415).
2. That Council submit the finalised conditions of the Gateway Determination to The Department of Planning for approval to amend the Warrumbungle LEP.

Hill/Lewis

The motion was put and carried by majority

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Item 34 Development Applications

393/1718 RESOLVED that Council note the Applications and Certificates approved during March 2018, under Delegated Authority.

Todd/Capel

The motion was put and carried by majority

Item 35 Questions for the Next Meeting

394/1718 RESOLVED that the Questions for the Next Meeting Report for April 2018 be noted for information.

Capel/Doolan

The motion was put and carried by majority

There being no further business the meeting closed at 1.20 pm.

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CHAIRPERSON

RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 19 April 2018 be endorsed.

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Ordinary Meeting – 17 May 2018

Item 3 Minutes of Traffic Advisory Committee Meeting – 26 April 2018

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Acting Team Leader Administration – Angela Fairman
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 – Road networks throughout the shire need to be safe, well maintained, and adequately funded.

PRESENT: Mayor Peter Shinton (Chair), Ms Jackie Barry (RMS), Sergeant Steven Chaplin (NSW Police) and Mr Colin Harper (Community).

IN ATTENDANCE: Russell Lloyd (Acting Director Technical Services), Mr Bikram Joshi (Manager Asset and Design), Ms Cheyenne O'Brien (Road Safety Officer) and Angela Fairman (Minutes).

APOLOGIES: Kevin Tighe (Director Technical Services).

CONFIRMATION OF MINUTES

35/1718 RECOMMENDED that the minutes of the Traffic Advisory Committee meeting held on 22 March 2018 be confirmed.

Shinton/Barry

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Council to investigate the preparation of a Rural Bus Stop Policy.
- Black Stump Way – Council request to NHVR that any road in the Warrumbungle Shire that is a 25 metre B Double Route be converted to a 26 metre B Double Route.
- No 1 Break Road – response received from RMS re NPWS request for signage on No 1 Break Road. Responsibility for the road is with NPWS. Furthermore, NPWS are requested to provide details of vehicle types so that enforcement options may be considered.
- Assessment of advisory warning signs on Observatory Road.
- Installation of double barrier lines on the Dandry Road approach to the Newell Highway.
- Assessment of speed advice for Cobbora Road, Cobbora and updating of speed advisory signage. Matter referred to RMS.
- Investigation of upgrade of traffic advisory signage in Essex Street, Coonabarabran.
- Burnt out road signage at Uarbry.
- Tongy Lane signposting – determine correct name and amend signs accordingly.

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- Assessment of speed advice on Cobbora Road – following assessment, road sign providing speed advice of 55km/hr to be installed on Cobbora Road at a curve north of Boomley Road adjacent to property 'Tandara Hills'.
- Warrumbungle Quarry – road safety concern at entry / exit point. Council to consider conducting a feasibility study and to contact RMS Regional Director to request relocation of the point to point safety camera.
- School Bus Stop on Oxley Highway – a sign plan for the installation of 'School Bus Route' signs has been forwarded to RMS for approval. Awaiting response.
- Vehicles parked across driveways in Little Timor Street – further investigation required to determine whether a 'No Stopping' zone is appropriate.
- 'No Stopping' zone either side of pedestrian ramp at the intersection of Edwards Street and Cowper Street. Further investigation required.
- Sign plan for warning signs at Sand Creek on Tooraweenah Road - Inclusion of a pictorial warning sign indicating a narrow causeway required. The plan has been completed and the signs are currently on order.

Traffic Recommendation 33/1718 of 22 March 2018

- c) Coonabarabran High School – Request for Time No Stopping Zone on the Newell Highway Adjacent Coonabarabran High School

It was noted that Council had published a media release regarding the installation of timed 'No Stopping' signs located 150m and 390m North of Reservoir Street, Coonabarabran on the Newell Highway adjacent to Coonabarabran High School. The school have been requested to include a notification in the school newsletter.

Traffic Recommendation 30/1718 of 27 February 2018

- f) Gulgong Heritage Harness Association – Request for Approval – 2018 Henry Lawson Heritage Drive – 2-9 June 2018

As per Traffic Recommendation No 30/1718 of 27 February 2018 a Traffic Management Plan (TMP) and Traffic Control Plan (TCP) for the 2018 Henry Lawson Heritage Drive were presented to the Committee. RMS approval is required for State roads. TCP to be emailed to regional.special.events@rms.nsw.gov.au.

36/1718 RECOMMENDED that approval be granted to Gulgong Heritage Harness Association for the 2018 Henry Lawson Heritage Drive to be held on 2-9 June 2018 subject to approval from RMS.

Chaplin/Harper

Traffic Recommendation 32/1718 of 22 March 2018

- b) North West Equestrian Expo Inc – Request to Close Reservoir Street, Coonabarabran to Conduct Cross Country Eventing – 2-3 June 2018

As per Traffic Recommendation No 32/1718 of 22 March 2018 a Traffic Control Plan for the closure of Reservoir Street, Coonabarabran on 2-3 June 2018 to conduct the Cross Country Event of the North West Equestrian Expo was presented to the Committee and endorsed.

AGENDA ITEMS

- a) Binnaway Lions Club – Application for 2018 Doganabuganaram Ride – 22 September 2018

37/1718 RECOMMENDED that in principle support be granted to Binnaway Lions Club to conduct the Doganabuganaram Ride on 22 September 2018 subject to preparation of an updated Traffic Control Plan providing signage on pilot vehicles.

Chaplin/Harper

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- b) Baradine Emergency Information Hub – Support for Grant for Placement of Electronic Sign Board in Narren Street, Baradine

Matter deferred for discussion in General Business.

- c) Gunnedah Cycling & Triathlon Club – Application for Sundowner Cycle Race from Coonabarabran to Gunnedah – 16 June 2018

38/1718 RECOMMENDED that approval be granted to the Sundowner Cycling & Triathlon Club to conduct the 2018 Sundowner Cycle Race from Coonabarabran to Gunnedah on 16 June 2018.

Chaplin/Harper

- d) Mendooran Central School – Road Closure Application for Cross Country Event – 18 May 2018

Matter deferred for discussion in General Business.

- e) No Stopping Signs at Children's Crossing in Yarran Street, Binnaway

39/1718 RECOMMENDED that the untimed 'No Stopping' sign located at the children's crossing in Yarran Street, Binnaway be removed and a 10 minute parking sign be installed in front of the Binnaway Central School in accordance with the sign plan presented to the Committee.

Chaplin/Harper

- f) Review of Council Road Closure Policy

Matter deferred for discussion in General Business.

- g) Coolah District Development Group – Placement of gated W5-12 Steep Descent Warning Signs on Black Stump Way and Give Way Sign on Gundare Road, Coolah

40/1718 RECOMMENDED that previous consideration of 'Give Way' signage on Gundare Road, Coolah be noted and that no further action be taken **FURTHER** that an assessment be undertaken on the grade of the hill at Black Stump Way, Coolah to determine compliance with warrant for steep descent signs.

Chaplin/Harper

- h) Coolah District Development Group – Placement of W5-25 Turning Traffic Warning Signs on Black Stump Way, Coolah

41/1718 RECOMMENDED that W5-25 turning traffic warning signs be installed on Black Stump Way, Coolah and that the site be monitored for the requirement of double lines.

Harper/Shinton

- i) Coolah District Development Group – Relocation of G9-79 50km/h Speed Limit Ahead Sign on Black Stump Way, North of Coolah

Matter deferred for discussion in General Business.

- j) RSO Monthly Report – April 2018

The RSO Monthly Report was received and noted and in particular the following road safety projects were discussed:

- Free Cuppa Program update – Flyers have been disbursed throughout Eastern Australia from Victoria to Queensland. Media Releases have been published.
- Child Car Seat Checking Day was a great success. The car seat checking was held at two sites in the month of April with over 20 car seats checked in total.

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- Commenced work on a media schedule for the Slow Down On Local Roads Campaign.
- Speed Trailer has been located to Bandulla Street, Mendooran.
- Council's Facebook page promoting double demerits and car restraint checking days.

GENERAL BUSINESS

Articulate Festival 2018

It was noted that the application by Articulate Festival for the closure of car parks behind the Coonabarabran Town Hall on 22-23 June 2018 has been approved by Council.

Baradine Emergency Information Hub – Support for Grant for Placement of Electronic Sign Board in Narren Street, Baradine

It was noted that a letter of support had been provided to the Baradine Emergency Information Hub for a grant application to purchase and install an electronic sign board in Narren Street, Baradine. Should the grant application be successful Council's Development Services department would be required to approve the development.

Mendooran Central School – Road Closure Application for Cross Country Event – 18 May 2018

Noted that the Mendooran Central School road closure application for the Cross Country Event to be held on Friday, 18 May 2018 is a Class 3 Event and approval to be determined by Council.

Review of Council Road Closure Policy

Council's Road Closure Policy was presented to the Committee for review. The following items were addressed:

- It was noted that Emergency Services will need to be informed of Council's Road Closure Policy via letter.
- WHS Policy needs to be given out to any persons applying.
- Ms Jackie Barry of RMS to check against other RCP's and report back.

Coolah District Development Group – Relocation of G9-79 50km/h Speed Limit Ahead Sign on Black Stump Way, North of Coolah

An application was received from Coolah District Development Group to relocate G9-79 Speed Limit Ahead sign from 200m to 400m from 50 km/h speed limit sign on the Northern end of Coolah to allow South bound heavy vehicle drivers more notice of the 50 km/h speed zone ahead.

It was noted that this request is an RMS matter and has been referred to Ms Jackie Barry.

There being no further business the meeting closed at 12.35 pm.

The next meeting will be held in the Gallery Meeting Room, Coonabarabran on 24 May 2018 commencing 10.00 am.

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CHAIRPERSON

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 May 2018

RECOMMENDATION

1. That Council accept the Minutes of the Traffic Advisory Committee Meeting held at Coonabarabran on 26 April 2018.
2. That approval be granted to Gulgong Heritage Harness Association for the 2018 Henry Lawson Heritage Drive to be held on 2-9 June 2018 subject to approval from RMS.
3. That in principle support be granted to Binnaway Lions Club to conduct the Doganabuganaram Ride on 22 September 2018 subject to preparation of an updated Traffic Control Plan providing signage on pilot vehicles.
4. That approval be granted to the Sundowner Cycling & Triathlon Club to conduct the 2018 Sundowner Cycle Race from Coonabarabran to Gunnedah on 16 June 2018.
5. That the untimed 'No Stopping' sign located at the children's crossing in Yarran Street, Binnaway be removed and a 10 minute parking sign be installed in front of the Binnaway Central School in accordance with the sign plan presented to the Committee.
6. That previous consideration of 'Give Way' signage on Gundare Road, Coolah be noted and that no further action be taken.
7. That an assessment be undertaken on the grade of the hill at Black Stump Way, Coolah to determine compliance with warrant for steep descent signs.
8. That W5-25 turning traffic warning signs be installed on Black Stump Way, Coolah and that the site be monitored for the requirement of double lines.

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Item 4 Minutes of Community Consultation Meetings – March 2018

Division:	Corporate and Community Services
Management Area:	Children's and Community Services
Author:	Acting Director Corporate and Community Services – Louise Johnson
CSP Key Focus Area:	Governance and Finance
Priority:	GF2: The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

Reason for Report

To present draft Minutes from the Community Consultation Meetings held in March 2018 to Council for their information.

Background

In March 2018, Council conducted a series of Community Consultation Meetings across the Shire.

Meetings were held in:

- Coonabarabran – Monday, 12 March 2018 (see Enclosure 1)
- Baradine – Tuesday, 13 March 2018 (see Enclosure 2)
- Binnaway – Monday, 19 March 2018 (see Enclosure 3)
- Mendooran – Tuesday, 20 March 2018 (see Enclosure 4)
- Coolah – Monday, 26 March 2018 (see Enclosure 5)
- Dunedoo – Monday, 27 March 2018 (see Enclosure 6)

Issues

The enclosed draft Minutes are presented to Council for information only. Minutes will not be confirmed until the next round of Community Consultation Meetings which are expected to be held in October 2018.

RECOMMENDATION

That Council note the Minutes of the Community Consultation Meetings held in March 2018 for information.

WARRUMBUNGLE SHIRE COUNCIL

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Item 5 Minutes of TRRRC 355 Advisory Committee Meeting – 4 April 2018

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Local Economy
Priority:	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional areas

MEETING OPENED: 4.30pm

PRESENT: Cr Peter Shinton (Chair), Cr Anne - Louise Capel, Sally Dent, Cr Wendy Hill, John Horne, Fiona Luckhurst, Sue Stoddart and Mary Warren.

ATTENDING: Roger Bailey (*General Manager WSC*) Leeanne Ryan (*Director Development Services*), Jennifer Parker (*Manager Property and Risk WSC*) Darren Devenish (*Acting Manager Projects WSC*) and Vivian Evans.

APOLOGIES: Neville Stanford, Louise Johnson (*Acting Director Corporate and Community Services WSC*) and Lawrence Amato (*Chief Financial Officer WSC*)

CAPEL/WARREN

1. DECLARATION OF PECUNIARY OR NON PECUNIARY INTEREST

None.

2. ACCEPTANCE OF THE MINUTES March 2018.

18/21 RECOMMENDATION: that minutes of the Three Rivers Regional Retirement Community S355 committee meeting on 7 March 2018 be accepted with the amendment that Neville Stanford to be added as an apology.

CAPEL/STODDARD

3. BUSINESS ARISING

None.

4. CAPITAL WORKS UPDATE – Acting Manager Projects

Landscape Design was given to the committee and concerns were brought up about Claret Ash being used as they do not traditionally do well in Dunedoo. It was noted that there is only one tree on the plans.

An update was given on all the units;

- Unit 1 - Framed and trusses installed, roof battens to be installed and the internal plumbing is 90% complete.

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- Unit 2 - Frame is being worked on and is 80% complete.
- Unit 3 - Frame is on site, the slab is complete.
- Unit 9/10 - Gyprock has been set. Front verandahs are formed and waiting for an inspection.
- Unit 11,12,13,14 – Are waiting on critical frame inspection, gyprock on site, front and rear verandah have been poured, slab for carport and storage areas on the northern side are formed ready for the concrete pour next week.
- Unit 15/16 - Critical frame inspection ready and eastern verandah formed.
- Unit 17/18 - Critical frame inspection ready and eastern verandah formed.
- Unit 25/26/27 - Sites are ready for subfloor plumbing.
- On-site the retaining walls are 85% complete, and drainage works are 69% complete.

The Committee has requested information on the fixtures and fittings be presented at the next meeting with emphasis on colour charts and kitchen layout. It was advised that many of these decisions were made before going out to tender.

The committee suggested that an update on the project be placed in local papers with photos.

5. FINANCIAL MODELING – Manager Property and Risk & Director Development Services

The committee was provided with a report relating to the core reasons for the original grant application and the financial modelling within the original submission. The grant application modelling and the current modelling are essentially the same. The committee requested the financial modelling to include the lower socioeconomic option for the 2 two bedroom villas at 25%. This request was due to the fact that concerns were raised as to local person's ability to buy into the project once complete.

6. ADVERTISING AND MARKETING – Manager Property and Risk

Vivian Evans was introduced to the committee to present the draft website. Vivian suggested a couple of committee members may like to be interviewed with their story on the history of the project. Mary Warren and Neville Stanford indicated they would be interested in assisting. The committee was asked to contribute photos and history of Dunedoo for the page.

7. CONTRACT AND VILLAGE RULES - Manager Property and Risk

The committee was given a copy of the Retirement Villages Amendment (Standard Contract) Regulation 2013 to use as a cross-reference to the Village Rules. If concerns are not in the standard contract, they are to be considered for inclusion in the Village Rules.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 May 2018

8. GENERAL BUSINESS

An update was requested for news on the vacant position on the Committee.
The update has been deferred to the next meeting.

9. **NEXT MEETING:** First Wednesday of each month – 2 May 2018 4:00 pm at the Old Bank Building Meeting Room.

MEETING CLOSED: 6:15pm

RECOMMENDATION

That Council accept the minutes of the Three Rivers Regional Retirement Community S355 Committee meeting held at Dunedoo on 4 April 2018.

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Ordinary Meeting – 17 May 2018

Item 6 Minutes of TRRRC 355 Advisory Committee Meeting – 2 May 2018

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Local Economy
Priority:	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional areas

MEETING OPENED: 4.30pm

PRESENT: Cr Peter Shinton (Chair), Cr Anne - Louise Capel, Sally Dent, Cr Wendy Hill, John Horne, Fiona Luckhurst, Neville Stanford, Sue Stoddart and Mary Warren.

ATTENDING: Roger Bailey (*General Manager WSC*) Leeanne Ryan (*Director Development Services*), Lawrence Amato (*Chief Financial Officer WSC*), Jennifer Parker (*Manager Property and Risk WSC*) and Darren Devenish (*Acting Manager Projects WSC*)

APOLOGIES: Louise Johnson (*Acting Director Corporate and Community Services WSC*).

WARREN/CAPEL

1. DECLARATION OF PECUNIARY OR NON PECUNIARY INTEREST

None.

2. ACCEPTANCE OF THE MINUTES April 2018.

18/22 RECOMMENDATION: that minutes of the Three Rivers Regional Retirement Community S355 committee meeting on 4 April 2018 be accepted
CAPEL/WARREN

3. BUSINESS ARISING

Payment of sub-contractors was discussed.

4. CAPITAL WORKS UPDATE – Acting Manager Projects

Update on the project for the last month is as follows:

- Unit 1 - Frame and trusses installed. Plumbing internal rough completed - awaiting Critical Frame Inspection.
- Unit 2 - Frame and trusses installed. Plumbing internal rough completed - awaiting Critical Frame Inspection.
- Unit 3 - Frame and trusses installed. Plumbing internal rough completed - awaiting Critical Frame Inspection.

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- Unit 9 – The Gyprock has been set. Front verandah concrete placed, frame for verandah/pergola erected. Rear verandah concrete placed, frame for verandah erected. Kitchens on site next week.
- Unit 10 - The Gyprock has been set. Front verandah concrete placed, frame for verandah/pergola erected. Rear verandah concrete placed. Frame for verandah erected. Kitchens on site next week.
- Unit 11, 12, 13 & 14 – Are awaiting Critical Frame Inspection. The concrete verandah at Unit 14 needs to be complete for this to happen. The footings and blockwork are under way to allow for the placement of concrete verandah to Unit 14. The front verandahs on these units are placed.
- Unit 15 – Awaiting a Critical Frame Inspection. Front and rear verandah slabs are being worked on.
- Unit 16 - Awaiting a Critical Frame Inspection. Front and rear verandah slabs are being worked on.
- Unit 17 - Awaiting a Critical Frame Inspection. Front and rear verandah slabs are being worked on.
- Unit 18 - Awaiting a Critical Frame Inspection. Front and rear verandah slabs are being worked on.
- Units 4, 5, 6, 7, 8, 25, 26 & 27 and the Community Centre sites are work ready.

The committee was asked if they would agree to different laminates being used in the kitchen. The committee agreed to continue with the product recommended by the architect.

The Acting Manager Projects is to bring to the next meeting a copy of floor plans for the committee to peruse with regards to their concerns around the ergonomic usability of the kitchen design.

5. FINANCIAL MODELING – Chief Financial Officer

The committee was presented with financial modeling and it was explained the annual costs that had to be met to ensure that the project is self funded.

The financial model presented in the below table outlines the financial model presented in the funding application.

The committee requested financial modelling be undertaken with a 35% buy in and a \$100 per week recurring fee.

Buy in Options – Prospective clients will be offered a place in the community under a number of “Buy In Options”. A Buy In Option will dictate the:

- Percentage used for calculating the Buy In
- Deferred management fee percentage

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- Recurring fee percentage
- Will include an exit fee

For example under Buy In Option 1 it would be expected that a Buy In of 100% of the Market Value (\$210k on a 2 bedroom unit), will be charged a Deferred Management fee of up to 22.5% of that Buy In (up to \$47,250) depending on their length of stay and will pay a fortnightly fee the equivalent of 25% of the maximum single pension with supplements (approximately \$220 per fortnight and subject to fluctuations in the pension).

The initial marketing of the community is restricted to Buy In Options 1 through 3 in the first instance with Option 4 only being made available at a later date and being restricted to a maximum of two of the two bedroom units.

Buy In – A Buy In is based on a percentage of the Market Value is payable on entry (per table).

Deferred Management Fee - A Deferred Management fee will be retained from a client's Buy In deposit depending on their length of stay (per table).

Recurring Fee - A Recurring fee will be charged as a fixed percentage of the Single Person Aged Pension including Supplements (per table).

Exit Fee – An exit fee of \$3,000 will be charged on departure to reduce the cost of refurbishing the unit.

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							Market Value adopted from valuation (\$)			Recurring fee
Buy In Option	Buy In	Deferred Management Fee Schedule (by year)					2 Bedroom	2.5 Bedroom	3 Bedroom	
		1	2	3	4	Total	210,000	220,000	260,000	
1	100%	12.5%	5.0%	2.5%	2.5%	22.5%	210,000	220,000	260,000	25% of Centrelink aged pension with supplements
2	75%	17.0%	5.0%	2.5%	2.5%	27.0%	157,500	165,000		30% of Centrelink aged pension with supplements
3	50%	20.0%	5.0%	2.5%	2.5%	30.0%	105,000	110,000		35% of Centrelink aged pension with supplements
*4	25%	15.0%	5.0%	5.0%	0.0%	25.0%	52,500			50% of Centrelink aged pension with supplements
^ Exit fee	(exit fee charged on departure of all units)						\$3,000	\$3,000	\$3,000	

* Option 4 is restricted to 2 x 2 bedroom units as a low cost housing option for certain housing.

^ Exit fee of \$3,000 is charged from the Buy In upon departure.

18/22 RECOMMENDATION - That the Three Rivers Regional Retirement Community is marketed and operated as a Retirement Village as per the grant application.

STANFORD/WARREN

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6. GENERAL BUSINESS

Could the Council's sign promoting TRRRC be erected separate to the builders fencing to ensure that enquiries can be forwarded to Council.

Discussions around the 50km speed limit on the Golden Highway occurred. The committee has requested that the sign be pushed back 50 metres to the east before Digilah Road. Cr Shinton will advise RMS representatives at the next Traffic Committee Meeting.

Queries were raised regarding the status of advertising and marketing. A report is to be provided to the next meeting.

It was requested that Council investigate grants for future infrastructure to support the aging population in Dunedoo and surrounds.

7. NEXT MEETING: First Wednesday of each month – 6 June 2018 4:00 pm at the Old Bank Building Meeting Room

MEETING CLOSED: 6:00pm

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RECOMMENDATION

1. That Council accept the minutes of the Three Rivers Regional Retirement Community S355 Committee meeting held at Dunedoo on 2 May 2018.
2. That the Three Rivers Regional Retirement Community is marketed and operated as a Retirement Village as per the grant application, using the financial modelling in the table below.

Buy In Option	Buy In	Deferred Management Fee Schedule (by year)					Market Value adopted from valuation (\$)			Recurring fee
							2 Bedroom	2.5 Bedroom	3 Bedroom	
		1	2	3	4	Total	210,000	220,000	260,000	
1	100%	12.5%	5.0%	2.5%	2.5%	22.5%	210,000	220,000	260,000	25% of Centrelink aged pension with supplements
2	75%	17.0%	5.0%	2.5%	2.5%	27.0%	157,500	165,000		30% of Centrelink aged pension with supplements
3	50%	20.0%	5.0%	2.5%	2.5%	30.0%	105,000	110,000		35% of Centrelink aged pension with supplements
*4	25%	15.0%	5.0%	5.0%	0.0%	25.0%	52,500			50% of Centrelink aged pension with supplements
^ Exit fee	(exit fee charged on departure of all units)						\$3,000	\$3,000	\$3,000	

* Option 4 is restricted to 2 x 2 bedroom units as a low cost housing option for certain housing.

^ Exit fee of \$3,000 is charged against the Buy In balance upon departure.

3. Council review the fees annually in line with budget considerations.

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Item 7 Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 1 May 2018

Division:	Technical Services
Management Area:	Urban Services
Author:	Manager Urban Services – Shane Weatherall
CSP Key Focus Area:	Recreation and Open Space
Priority:	RO1 – The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

PRESENT: Cr Peter Shinton (Chair), Cr Ambrose Doolan, Mr David Hunter, Ms Krista Holmesby, Ms Nada Abel and Ms Dianne Dow.

IN ATTENDANCE: Mr Shane Weatherall (Manager Urban Services), Mr Kevin Barrington (Guest – RSL Sub Branch) and Ms Aileen Bell (on behalf of Rotary) (Late).

APOLOGIES: Kevin Tighe (Director Technical Services), Fay Chapman, Sharmaine Kennedy (Supervisor Pools).

CONFIRMATION OF MINUTES

6/1718 RECOMMENDED that the minutes of the Coonabarabran Swimming Pool Advisory Committee meeting held on Wednesday, 4 April 2018 be confirmed.

Doolan/Hunter

BUSINESS ARISING FROM THE MINUTES

- Ms Nada Able briefed committee on the concept design provided by Pool Link for funding application.
- Mr Kevin Barrington briefed committee on history of the pool. Kevin stated that a letter of support from him would be based on the new pool addressing safety issues and outdated standards of the current pool.
- General discussion took place regarding the status of the concept design of the pool.
- The change of location for the entrance to the facility was discussed.
- Mrs Aileen Bell entered the meeting to express Rotary's support for the project and stated that Rotary would forward a letter of support to Krista and Nada.
- Discussion took place over the junior learn to swim pool and whether it is required to be included in the upcoming funding submission.

AGENDA ITEMS

a) Coonabarabran Swimming Pool Master Plan
Matter discussed in Business Arising.

b) Preparation and Lodgement of Funding Application
Matter discussed in Business Arising.

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c) Proposed Pool Layout and Cover

Cover to have solid style doors and sides as opposed to flexible.

GENERAL BUSINESS

- Letters of support are still being sought by committee members from various pool user groups including schools, Rotary, Breakthru and Cooinda.
- A letter of support has been received from Mr Kevin Humphries for the project and also for exemption of the 25% co-contribution from Council. A similar letter is being sought from Mr Mark Coulton's Office.

There was no future meeting scheduled.

There being no further business the meeting closed at 6:15 pm.

.....
CHAIRPERSON

RECOMMENDATION

That Council accept the Minutes of the Coonabarabran Swimming Pool Advisory Committee Meeting held at Coonabarabran on 1 May 2018.

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Item 8 Councillors' Monthly Travel Claims

Division:	Executive Services
Management Area:	Governance
Author:	Acting Manager Administration and Executive Assistant to the General Manager – Chris Kennedy
CSP Key Focus Area:	Local Government Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity.

Reason for Report

To provide Council with the travel claims of Councillors for the month of April 2018.

Background

At the Ordinary Council meeting in July 2017 it was resolved that, *"all Councillors make public their monthly travel claims effective immediately."* **(Resolution No 10/1718)**

Councillor Monthly Travel Claims

Councillor	Month	Kilometres	\$ per KM	Total Amount (\$)
Cr Shinton	April			-
Cr Todd	April	526	0.78	410.28
Cr Brady	April			-
Cr Capel	April	755	0.78	588.90
Cr Clancy	April			-
Cr Doolan	April	150	0.78	117.00
Cr Hill	April	440	0.68	299.20
Cr Iannuzzi	April	170	0.78	132.60
Cr Lewis	April	226	0.78	176.28
			Total for April:	\$1,724.26

RECOMMENDATION

That the Councillors' monthly travel claims for April 2018 in the amount of \$1,724.26 be received for Council's information.

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Item 9 Reports from Delegates

Item 9.1 Joint Organisation Discussion in Narromine – 23 April 2018

Division:	Executive Services
Management Area:	Governance
Author:	Mayor – Councillor Peter Shinton
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure, reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report to Council on the Joint Organisation discussion held in Narromine on Monday, 23 April 2018.

Background

A Joint Organisation (JO) discussion was held on Monday, 23 April 2018 in Narromine which was attended by the General Manager and myself.

A number of people participated, including:

- Chris Presland, Office of Local Government (OLG) via telephone
- Rowena Abbey and David Rowe, Yass Valley Council and Canberra Region Joint Organisation
- Gabrielle Cusack, Executive Officer
- Councils - Mid Western Regional, Cobar, Warren, Gilgandra, Narromine, Bogan, Walgett and Warrumbungle represented
- Belinda Barlow, EO OROC

A presentation of the Canberra Region Joint Organisation (CBRJO) was made and included:

- Regional advocacy
- Intergovernmental collaboration
- Regional leadership

Membership of the CBRJO includes a number of Councils, plus the ACT Government, Snowy Valleys Council, East Gippsland Shire Council and Wagga Wagga City Council. Member Councils plus ACT represents 670,586 people and 56,713km².

The CBRJO has a number of strategic partnerships including with; NSW Government Agencies, ACT Government, Stakeholders (Destination Southern NSW, CBR Airport, Snowy Hydro, International Diplomatic Corp), and Inter JO Collaboration (Southern Street Lights Project, JO Network, Illawarra-Shoalhaven JO [Regional Coastal Tourism Strategy]).

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The CBRJO has a number of working groups including:

- Economic Development
- Tourism
- Strategic Planning
- Procurement
- Waste Management and Resource Recovery

In addition there are interested networks:

- Regional Planners Network
- Human Resources
- Information Technology

The CBRJO has Regional Collaboration Infrastructure Projects, including:

- Regional Telecommunications
- Whole of Region Water Security
- Southern Street Lights Project
- East/West Freight Connectivity
- Blayney-Demondrille Rail Line
- Barton Highway
- Princes Highway
- Canberra to Sydney Rail
- Regional Sports and Cultural Facilities

Chris Presland from the OLG then spoke on:

- OLG is supporting this group of Councils to form a JO.
- State Government relations - State Agencies need to change! There is no excuse for State Agencies not to work better with Local Government through a JO network. Agencies will be able to work more easily through a consistent JO network.
- Difference from a Regional Organisation of Councils and a Joint Organisation - Gordon Bradbury talks positively about the JO. JOs can be considered equal partners on Regional issues.
- Finances - JO chairs can come together and be a strong voice for Regional NSW and can have direct input on things going forward.
- Update - close to having JOs proclaimed. Want early wins for member Councils. 90% of Councils have resolved to be part of JOs.

RECOMMENDATION

That Council note the Delegate's Report in relation to the Joint Organisation meeting in Narromine on 23 April 2018.

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Item 10 Correspondence

Item 10.1 Circulars / Newsletters

Circular Details (Office of Local Government)	Title
18-12 / 30 April 2018 / A586188	Management of unsolicited proposals received by councils
18-11 / 23 April 2018 / A585581	Companion Animals Regulation 2008 Review
18-10 / 18 April 2018 / A587032	Final Code of Accounting Practice and Financial Reporting (update 26)

Media/Alert Release Details (Local Government NSW)	Title
Date – 2 May 2018	Calling council leaders in arts and cultures
Date – 24 April 2018	Financial sustainability must be the focus of Federal Budget, says local government
Date – 20 April 2018	Councils welcome Auditor-General's report on local government
Date – 19 April 2018	Call for councils to demonstrate communications excellence
Date – 19 April 2018	Finding flying-foxes a place to call home
Date – 17 April 2018	Low cost infrastructure loans welcomed by local government
Date – 10 April 2018	Young people need a voice in cabinet: local government

Media Releases – Office of Local Government	Title
Date – 17 April 2018	Government to Support Councils with low cost Infrastructure Loans

Ministerial Media Releases Details (Office of Local Government)	Title
Date – 23 April 2018	Have your say on Companion Animal Regulation
Date – 20 April 2018	Training and Apprenticeships boost for Local Councils

Planning Circulars (Department of Planning)	Title
N/A	N/A

RECOMMENDATION

That Council's correspondence for period 10 April 2018 to 2 May 2018 be received and noted.

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Item 11 Determination of the Local Government Remuneration Tribunal 2018

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

The Local Government Remuneration Tribunal has determined an increase to Mayoral and Councillors fees of 2.5% for the 2018/2019 financial year, with effect from 1 July 2018 which is consistent with the Government's policy on wages.

Background

The Local Government Remuneration Tribunal (the Tribunal) is required to report to the Minister for Local Government by 1 May each year as to its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairperson and members of county councils.

Categories

The Tribunal has reviewed the criteria that apply to the categories of councils and the allocation of councils into those categories. The Tribunal found that there was no strong case to change the criteria or the allocation of councils into categories at this time. The criteria applicable to each of the categories are published in Appendix 1 of the Annual Report and Determination Report date 17 April 2018 and are unchanged from 2017.

In accordance with section 249 of the Local Government Act 1993 (LG Act) the categories were determined as follows on 12 April 2017.

<i>Metropolitan</i>	<i>Non-metropolitan</i>
<ul style="list-style-type: none"><i>Principal CBD</i>	<ul style="list-style-type: none"><i>Regional City</i>
<ul style="list-style-type: none"><i>Major CBD</i>	<ul style="list-style-type: none"><i>Regional Strategic Area</i>
<ul style="list-style-type: none"><i>Metropolitan Large</i>	<ul style="list-style-type: none"><i>Regional Rural</i>
<ul style="list-style-type: none"><i>Metropolitan Medium</i>	<ul style="list-style-type: none"><i>Rural</i>
<ul style="list-style-type: none"><i>Metropolitan Small</i>	

Issues

Determination No.1 is pursuant to Section 239 of Categories of Councils and County Councils. The level of fees paid will depend on what category the Council is in. Warrumbungle Shire Council is determined as Rural.

Determination No 2 is pursuant to Section 241 of Fees for Councillors and Mayors.

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Pursuant to s.241 of the Local Government Act 1993, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from the 1 July 2018 are as follows:

Category		Councillor/Member Annual Fee		May/Chairperson Additional Fee*	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils- Metropolitan	Principal CBD	26,970	39,540	164,980	217,080
	Major CBD	17,980	33,310	38,200	107,620
	Metropolitan Large	17,980	29,670	38,200	86,440
	Metropolitan Medium	13,480	25,160	28,640	66,860
	Metropolitan Small	8,970	19,790	19,100	43,150
General Purpose Councils- Non-metropolitan	Regional City	17,980	31,260	38,200	97,370
	Regional Strategic Area	17,980	29,670	38,200	86,440
	Regional Rural	8,970	19,790	19,100	43,170
	Rural	8,970	11,860	9,540	25,880
County Councils	Water	1,780	9,890	3,820	16,250
	Other	1,780	5,910	3,820	10,790

**This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).*

The full report and Determination of the Local Government Remuneration Tribunal can be found at <https://www.remtribunals.nsw.gov.au/local-government/current-lgrt-determinations>.

Options

In making its determinations the Tribunal is required to have regard to the provision of the existing LG Act. The LG Act prevents the Tribunal from determining any fees for Deputy Mayors and also requires that the tribunal apply the Government's wages policy, which currently provides a cap on increase of 2.5 per cent.

Financial Considerations

The Tribunal has reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and finds that the full increase of 2.5 per cent available to it is warranted. On that basis, and having regard to the Tribunal's findings, and after taking the views of the Assessors into account, the Tribunal considers that an increase of 2.5 per cent in the fees for Councillors and Mayors is appropriate and so determines.

Council cannot fix a fee higher than the maximum amount as determined by the Tribunal and if Council does not fix a fee, the minimum fee as determined by the Tribunal must be paid.

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In June 2017 Resolution 305/1617:

***'RESOLVED** that Warrumbungle Shire Council adopts the maximum annual fee of \$11,570 for Councillors and \$25,250 for the Mayor/Chairperson Additional Fee for the 2017/18 financial year effective from 1 July 2017, being in accordance with the determination of the Local Government Remuneration Tribunal under Sections 239 and 241 of the Local Government Act 1993.'*

RECOMMENDATION

That Warrumbungle Shire Council adopts the maximum annual fee of \$11,860 for Councillors and \$25,880 for the Mayor/Chairperson Additional Fee for the 2018/2019 financial year effective from 1 July 2018, being in accordance with the determination of the Local Government Remuneration Tribunal under Sections 239 and 241 of the Local Government Act 1993.

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Item 12 2018 Local Government NSW Annual Conference

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

To determine the Councillors who will be attending the LGNSW Annual Conference. The Conference will be held from Sunday, 21 October 2018 to Tuesday, 23 October 2018 in Albury.

Background

This event brings together representatives from Local Government Councils across NSW to provide a forum in which to debate important issues pertinent to local communities. It is the event where local Councillors come together to share ideas and debate issues that shape the way we are governed. A copy of the official notice is provided as an enclosure.

The Conference also provides opportunities to hear from State and Federal Government leaders, business representatives, community groups and academics.

Council is entitled to one voting delegate attending the Conference, this is normally the Mayor.

Council's Policy for the Payment of Expenses and the Provision of Facilities to Mayors and Councillors provides for the Mayor, General Manager and two (2) Councillors to attend the LGNSW Conference.

Options

Council may nominate two (2) Councillors to attend the Conference with the Mayor and General Manager.

Financial Considerations

Costs are yet to be determined for the registration fee for the Conference, accommodation, meals, transport and transfers and are to be provided as per the Policy for the Payment of Expenses and the Provision of Facilities to Mayors and Councillors.

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RECOMMENDATION

That Council:

1. Appoint the Mayor as Council's delegate to attend the LGNSW Annual Conference to be held in Albury from 21 October 2018;
2. Authorise for two Councillors plus the General Manager to attend the Conference as observers;
3. Nominate the Councillor observers; and
4. Authorise the Mayor to appoint alternate observers if the need arises.

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Item 13 Council Resolutions Report May 2018

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The Council Resolution Report includes Council resolutions from May 2017 to April 2018. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

Background

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

Council's Resolution Report for May 2018 be noted for information.

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Item 14 Monthly Report – Human Resources

Division:	Corporate and Community Services
Management Area:	Human Resources
Author:	Acting Manager Human Resources – Chris Kennedy
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF8 Council undertakes its organisational, workforce and risk management responsibilities with efficiency and effectiveness

Reason for Report

To inform Council of activities undertaken by Human Resources, and provide an update on the status of Staff Recruitment, Training and Workplace Health and Safety (WHS) matters.

Background

Human Resources is responsible for Recruitment, Staff Welfare, Payroll, Learning and Development, and Workplace Health and Safety.

Recruitment

Since the last Council meeting, the following positions have been advertised either internally or externally:

- Supervisor Warrumbungle Water (South) – expression of interest, temporary
- Supervisor South (Road Operations) – expression of interest, temporary
- Executive Assistant to the General Manager – expression of interest, temporary

Positions filled since last Council meeting:

- Manager Road Operations

Resignations

Since the last Council meeting, the following resignations have been received:

- Manager Human Resources (temporary)
- Manager Property and Risk

Learning and Development

- No training courses have been delivered since the last Council meeting. Council's Learning and Development position is currently vacant.

Work Health and Safety (WHS)

There were four (4) incidents in total for the month of April with no new claims.

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Directorate	Near Misses	Incidents	Claims
Corporate and Community Services		1	
Executive Services			
Development Services		1	
Technical Services		2	

The nature of the reported incidents were:

- Physical altercation between employees.
- An employee slipped and fell up the stairs. Medical was sought. Returned to work after one (1) day.
- A hose blew off a pump and sprayed chlorine into an employee's face and behind their glasses into their right eye. Employee immediately used the eye wash and informed the Supervisor. Employee was taken to hospital and subsequently attended an appointment with an ophthalmologist. The employee has no capacity to work until his next visit with the ophthalmologist.
- Physical altercation between employees.

Issues

None to report.

RECOMMENDATION

That the Monthly Report from Human Resources for May 2018 be noted for information.

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Item 15 Community Child Care Fund

Division:	Corporate and Community Services
Management Area:	Children's and Community Services
Author:	Acting Manager Children's and Community Services – Linda Miller
CSP Key Focus Area:	Community and Culture
Priority:	CC1 Opportunities and support mechanisms are developed to ensure that communities across the Shire attract and retain young people and families.

Reason for Report

To provide information to Council on funding received under the Community Child Care Fund.

Background

The Community Child Care Fund (CCCF) is part of the new child care package, providing grants to Child Care Services to reduce barriers to accessing child care, particularly in disadvantaged, regional and remote communities.

The outcomes for the CCCF open competitive grant opportunity have recently been announced.

Grants awarded under these CCCF grant opportunities will:

- support Child Care Services to address barriers to participation, in particular in disadvantaged communities
- provide sustainability support for Child Care Services experiencing viability issues
- provide capital support to increase the supply of child care places in areas of high unmet demand.

Issues

Council has been advised that it was successful in its application for funding under the Community Child Care Fund (CCCF).

The CCCF replaces previous funding that has been received by Council's Children's Services, for sustainability support, for a number of years.

Council was successful in its applications for funding for:

- Castlereagh Family Day Care
- Coonabarabran After School and Vacation Care
- Yuluwirri Kids – Coonabarabran Preschool and Long Day Care Centre

Council was successful in receiving the full funding amount that was applied for sustainability support for each of the services for the next three (3) years.

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Financial Considerations

Funding to be provided is outlined in the table below. A comparison to the last full year of funding (2016/17) is also provided.

Service	2016/17	2018/19	2019/20	2020/21
Castlereagh Family Day Care	\$41,702	\$147,500	\$75,000	\$67,500
Coonabarabran After School and Vacation Care	\$13,662	\$55,000	\$25,000	\$22,500
Yuluwirri Kids – Coonabarabran Preschool and Long Day Care Centre	\$48,180	\$170,000	\$85,000	\$72,500

The rationale for the amount of funding applied for was to receive additional funding in the first year for assistance with becoming more sustainable – as was required by the funding program – but not end the funding period with less funding than what we currently receive.

The table above shows that this rationale has been supported by the Department and therefore at the end of the current funding period the services will be receiving more sustainability funding than they currently are and have previously. This level of funding, and the investment in supporting the services to work on their sustainability, will support services to become more sustainable in the long term.

RECOMMENDATION

That the information on Council's funding under the Community Child Care Fund be noted.

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Item 16 Quarterly Budget Review Statement for the Quarter Ending 31 March 2018

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Chief Financial Officer – Lawrence Amato
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4: Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To present a summary of Council's financial position as at the end of the March 2018 quarter.

Background

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of each quarter. It is the mechanism whereby councillors and the community are informed of progress against the operational plan.

The reports also enable the Responsible Accounting Officer (RAO) to indicate if Council will be in a satisfactory financial position at the end of the financial year.

The minimum requirements for the QBRs are included in the Code of Accounting Practice and Financial Reporting and form part of the legislative framework in accordance with clause 203 (3) of the Regulations.

The QBRs is composed of, but not limited to, the following budget review (BR) components:

- A statement by the responsible accounting officer on council's financial position at the end of the year based on the information in the QBRs (Part 2)
- Budget Review – Income and Expenses Statement in one of the following formats (Parts 3, 5 & 6):
 - consolidated;
 - by fund (eg. General Fund; Water Fund; Sewer Fund); or
 - by function, activity, program etc. to align with the management plan / operational plan.
- Budget Review – Capital Budget (Parts 7 & 8)
- Budget Review – Cash and Investments Position (Part 10)
- Budget Review – Key Performance Indicators (Part 12)
- Budget Review – Contracts and Other Expenses (Part 13)

The following important financial information has also been provided in addition to the information required as part of the QBRs reporting framework:

- Balance Sheet as at 31 March 2018 (Part 9)

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- A Summary of Results that links the function view of Council's activities back to Council's Income Statement and Cashflow Statement (Part 4)
- A Loan Movement Schedule (Part 11)

The QBRS is Council's opportunity to explain major variations and recommend changes to the budget. Explanations for major variations are reported within the QBRS. Also included is a list of supplementary votes for approval.

A copy of Council's third quarter QBRS for the quarter ending 31 March 2018 is provided under separate cover as an Appendix to the May 2018 Business Paper.

Issues

The third quarter QBRS shows that Council's revised budget for the 2017/18 financial year is \$46,831,000. Expenses from continuing operations are projected to be \$39,319,000. This results in a projected operating result from continuing operations of \$7,512,000.

Council's year to date (YTD) surplus / deficit per Council's income statement is a cash deficit of \$47,000. Based on this, Council is currently forecasting an accrual surplus, per Council's income statement, of \$7,512,000 at the end of the financial year. This accrual surplus represents a \$5,008,000 increase relative to the original budget. This change is primarily as a result of Grants and Contributions.

It should be noted that the projected surplus is reliant on the completion of Council's significant capital program. Council has currently spent \$10.032m of its proposed \$28.805m capital program, ie. 35%. If Council does not complete the full capital program, or partially completes the program, this may have a significant effect on the proposed accrual surplus.

Council's cash surplus / (deficit), which includes capital expenditure and loan movements, but excludes other balance sheet movements and depreciation, is forecast to be a deficit of \$9.565m in General Fund at year end. This figure includes supplementary votes submitted for approval as well as capital revotes of \$13.204m.

The third quarter QBRS shows that Council's cash and investments balance is currently forecast to decrease from \$13.942m to \$7.266m at 30 June 2018, assuming Council's extensive capital program is completed this financial year. This is a reduction of \$6,676,000.

Council's unrestricted cash and investments balance is (\$2,614,000) as at 31 March 2018.

Significant items to note from the third quarter QBRS include:

- User fees and charges are \$912,000 under the pro-rata budget. The major areas where fees and charges are under the pro-rata budget are:
 - Water Supply Services User Charges
 - Roads and Maritime Service (RMS) Charges
 - Yuluwirri Kids - Fees And Charges
 - Private Works – Section 67
- Areas where user and fees and charges are over the pro-rata budget are:

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- Quarry revenue
- Sewer Service User Charges
- Interest and investment revenue is \$66,000 under the pro-rata budget. This is predominantly due to lower than budgeted interest rates on investment. This may be a permanent difference and Council will need to reconsider this budget in due course.
- At the end of the third quarter, other revenues are slightly ahead of the pro-rata budget.
- Operational Grants and Contributions is under the pro-rata budget. This is primarily due to:
 - Bushfire grant
 - Roads to Recovery Funding
- Employee related expenditure is over the pro-rata budget by 4%.
- Materials and Contracts is over the pro-rata budget by 4.
- Depreciation actuals are roughly per the pro-rata budget but will be over at year's end due to the Buildings Revaluation.
- An increase in fuel expenses and major repairs and maintenance which has put Fleet Services over budget at the end of the third quarter.
- Low expenditure on proposed capital projects – in particular in water, sewer, communications and information technology and property and risk.
- The Debt Service Ratio is well below the Office of Local Government (OLG) benchmark. This indicates that Council has borrowing potential, should this be required.
- Building and Infrastructure Renewals Ratio – the year to date (YTD) ratio is 76%. A ratio of less than 100% is unsatisfactory. At this stage, the majority of Council's renewals is on roads. This work is both seasonal and dependant on the weather. The drop in this ratio is dependant on Council's capital renewals program and will require ongoing monitoring.

Further information on these items is provided in the QBRs.

A number of supplementary votes have been requested at the end of the third quarter. The major supplementary votes requested include:

- \$267,000 capital income for Coonabarabran Sport and Recreation Centre
- \$675,000 capital income for water infrastructure in Coonabarabran
- a reduction in Roads to Recovery (R2R) income (deferred to 2018/19) of \$633k
- expense of \$41,315 for Stage 1 of the forensic audit
- an expense net increase of \$225,000 in Road Operations capital including redistributions
- recognition of \$1,990,000 in capital works in water for test and production bores and related works. These works come with funding of around 75%.

A full list of supplementary votes requested is provided in Table 1.

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Table 1: Supplementary Vote Requests – Third Quarter 2017/18

	General Fund	Water Fund	Sewer Fund	Total
Revenue				
Coonabarabran Multipurpose Courts	160,350	-	-	160,350
Coonabarabran Sport and Recreation Centre upgrades	107,065	-	-	107,065
R2R contribution – now 2018/19	(633,012)	-	-	(633,012)
Test Bore(s) – Coonabarabran	-	150,000	-	150,000
Production Bore(s) - Coonabarabran	-	525,000	-	525,000
Sub-Total:	(365,597)	675,000	-	309,403
Expenditure				
Forensic Audit – Stage 1	(41,315)	-	-	(41,315)
Sub-Total:	(41,315)	-	-	(41,315)
Capital				
Flood Levee Design	(35,509)	-	-	(35,509)
Regional Roads Reseals	265,546	-	-	265,546
Shoulder widening MR618	(69,890)	-	-	(69,890)
Regional Widening and Rehabilitation Main Road 55: 10.82-13.29k	(263,751)	-	-	(263,751)
Neilrex Road pavement rehabilitation	(32,831)	-	-	(32,831)
Gentle Annie Road – unsealed road pavement rehabilitation	(19,409)	-	-	(19,409)
Wyuna Road – extension of seal	(128,413)	-	-	(128,413)
Wyuna Road – re-sheeting	(7,221)	-	-	(7,221)
Coonabarabran Streets – reseals	29,759	-	-	29,759
Local Roads – reseals	(29,759)	-	-	(29,759)
Weetaliba RFS Station	(1,960)	-	-	(1,960)
Leadville RFS Station	17,331	-	-	17,331
RFS Toilets – budget pending	(17,331)	-	-	(17,331)
Warrumbungle Community Care – capital replacements	(26,170)	-	-	(26,170)
Test Bore(s) – Coonabarabran	-	(200,000)	-	(200,000)
Production Bore(s) - Coonabarabran	-	(1,600,000)	-	(1,600,000)
Timor Dam fence and dead water storage	-	(70,000)	-	(70,000)
Water carting infrastructure	-	(120,000)	-	(120,000)
Smoke testing	-	-	(16,906)	(16,906)
Mains – re-lining various sections	-	-	16,906	16,906
Sub-Total:	(319,608)	(1,990,000)	-	(2,309,608)

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	General Fund	Water Fund	Sewer Fund	Total
Movements – Restricted Assets				
Test Bore(s) – Coonabarabran	-	50,000	-	50,000
Production Bore(s) – Coonabarabran	-	1,075,000	-	1,075,000
Timor Dam fence and dead water storage	-	70,000	-	70,000
Water carting infrastructure	-	120,000	-	120,000
Sub-Total:	-	1,315,000	-	1,315,000
Total Requested:	(726,520)	-	-	(726,520)
Cash Surplus / (deficit) – Post Approval	(6,208,022)	(8,497)	1,997	(6,214,522)

Options

The requested supplementary votes for the March quarter result in a \$727,000 decline in Council's General Fund position. Council has four (4) options in regard to the supplementary votes suggested in the March QBRs:

1. Approve all of the supplementary votes; or
2. Approve some of the supplementary votes, or
3. Not approve any of the supplementary votes; or
4. Approve the supplementary votes and either postpone selected current year capital projects or reduce recurrent expenditure budgets to reduce Council's forecast year end deficit for General Fund.

Financial Considerations

Council's original unrestricted cash deficit for the 2017/18 financial year per Council's Operational Plan was \$38,000.

Council subsequently revoked capital expenditure and future grants budgeted for in the 2016/17 financial year, with the balance funded from restricted assets, into the 2017/18 financial year.

Table 2 shows the amount of supplementary vote requests by type and fund, as well as movements from restricted assets. The final forecast for unrestricted cash surplus / (deficits) for each fund are detailed in Table 1.

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Table 2: Supplementary vote amounts by Type and Fund

Line Item	General	Water	Sewer
Original Budget	-37,936	-	-
Total Revotes	-1,995,864	-1,150,949	-177,864
Quarter 1 Supplementary Votes – Total	-2,720,341	1,142,452	179,861
Quarter 2 Supplementary Votes – Total	-727,360	-	-
Revised Budget – Post Quarter 2	-5,481,501	-8,497	1,997
Quarter 3 Revenue Supplementary Votes	-365,597	675,000	-
Quarter 3 Expenditure Supplementary Votes	-41,315	-	-
Quarter 3 Capital Supplementary Votes	-319,608	-1,990,000	-
Quarter 3 Restricted Asset Movements	-	1,315,000	-
Total Quarter 3 Supplementary Votes	-726,520	-	-
Revised Budget – Post Quarter 3	-6,208,021	-8,497	1,997

Statement by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Warrumbungle Shire Council for the quarter ended 31 March 2018 indicates that Council's projected financial position as at 30 June 2018 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Quarterly Budget Review Statement (QBRS) for the quarter ending 31 March 2018 and approve the requested supplementary votes by fund for the amounts of:

- General Revenue: **-\$365,597**
- Water Revenue: \$675,000
- General Expenditure: **-\$41,315**
- General Capital: **-\$319,608**
- Water Capital: **-\$1,990,000**
- Water Restricted Assets: \$1,315,000

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Item 17 Draft Operational Plan 2018/19 and Draft Delivery Program 2018/22 to 2021/22

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Chief Financial Officer – Lawrence Amato
CSP Key Focus Area:	Local Governance and Finance
Priority / Strategy:	GF4: Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan.

Reason for Report

Following extensive consultation, and in line with Council's Integrated Planning and Reporting Framework, the draft Delivery Program 2018/22 (the Delivery Program) and draft Operational Plan 2018/19 (the Operational Plan) are presented to Council. This report seeks Council resolution to place the draft Delivery Program and Operational Plan on public exhibition, with a subsequent report to be presented to Council in June considering any submissions made, and recommending adoption of the final Delivery Program and Operational Plan.

Background

The draft Operational Plan and Delivery Program sets out Council's proposed budget for next financial year, and the three (3) years thereafter. The budgets are presented in the form of consolidated statements and schedules, together with a more detailed breakdown at a functional level.

The draft plan has been prepared following a series of budget meetings and workshops with managers, executive, and Elected Members over the past five (5) months.

Workshops were held with Councillors on:

- Thursday, 19 April 2018
- Monday, 7 May 2018

The second workshop was held instead of the Finance and Projects Committee Meeting as there wasn't a quorum for the Committee Meeting.

The draft Operational Plan shows that operating revenue for 2018/19 is projected to be around \$45,217,000 million. This total includes Capital Grants and Contributions of \$3,849,000 and Operational Grants and Contributions of \$17,871,000.

The rates model proposed as part of the Operational Plan includes a 2.3% rate increase, in line with the cap determined by the NSW Independent Pricing and Regulatory Tribunal (IPART). The rate peg will be applied equally across all categories, meaning all ratepayers will see an effective increase of 2.3%.

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The Revenue Policy includes a number of key changes, in particular rises in fees and charges for water, sewer and waste services. These changes are necessary to ensure that the Water Fund, Sewer Fund and Waste Services are all producing adequate revenue for their ongoing operations and capital programs.

While the Fit for the Future process relating to Council mergers has been finalised, there is still the need for Councils to implement the improvements they committed to, or implement alternate performance improvement strategies.

Councils have also been advised that when considering financial performance and position, they should be focussing on the Net Operating Result before Capital Grants and Contributions. This is a change in focus for this Council as previously Council focussed on a cash result. This and change will have significant impacts.

There are also a number of other significant impacts that have affected Council's financial result in this financial year and will impact future financial year results. These include:

- advance payment of Financial Assistance Grants in 2016/17
- impact of increased depreciation
- the risk of the Roads to Recovery Program not continuing beyond 2018/19
- a significant increase in electricity prices
- removal of proposed Fit for the Future income and savings
- changes to the capital program, including a renewed focus on improving existing assets
- the cost of assets requested by the NSW Rural Fire Service
- impacts of the proposed new organisational structure
- increases in user fees and charges
- renegotiation of current contracts to make savings, eg. Telstra contract
- ongoing cost shifting from other levels of government, eg. reduced funding for children's and community services from both State and Federal governments.
- unfreezing of the Financial Assistance Grants, however the shortfalls from the time they were frozen will not be re-couped
- ongoing impact of rate pegging

A copy of the draft Delivery Program 2018/22 and draft Operational Plan 2018/19 is provided under separate cover as an Appendix to the May 2018 Business Paper.

Issues

The Local Government Act, 1993, Section 8B, provides an overview of principles of sound financial management for Councils noting that the following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following:
 - (i) performance management and reporting,
 - (ii) asset maintenance and enhancement,

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- (iii) funding decisions,
 - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
 - (i) policy decisions are made after considering their financial effects on future generations,
 - (ii) the current generation funds the cost of its services.

Operational Plan 2018/19

The main features of the Operational Plan for 2018/19 are:

- a consolidated result showing a projected cash deficit of \$185,000 and a projected net operating result before capital grants deficit of \$198,000
- a projected cash surplus for the General Fund of \$1,100,000 and a projected net operating result before capital grants deficit of \$452,000
- a projected cash deficit of \$549,000 for the Water Fund and a projected net operating result before capital grants surplus of \$41,000
- a projected cash deficit of \$836,000 for the Sewer Fund and a projected net operating result before capital grants surplus of \$71,000

Delivery Program 2018/19-2021/22

The main features of the Delivery Program for 2018/19 – 2021/22 are:

- a consolidated cash deficit of \$285,000 over the four (4) years from 2018/19 – 2021/22.
- a forecast accrual after Capital Grants Deficit of \$8,821,000 over the four (4) years due primarily to the end of the Roads to Recovery Grant (deemed an operational grant) program in 2019/20, the end of current competitive capital grants (specific purpose) and the inability to forecast competitive grant funding that Council may receive in the future.
- a capital program of \$46.80m over the four (4) years which concentrates on asset renewal over asset expansion, including \$15.257m allocated for the 2018/19 financial year.
- an increase in total cash from a March 2017 forecast of \$7,266,000 at year end 2017/18 to \$9,028,000 in 2021/22.
- no further loans being factored into the four (4) year Delivery Program, although Council will spend \$3,730,000 over four (4) years on loan repayments, reducing Council's loan balance by two thirds.
- Council's Debt Service Ratio is forecast to stabilise after significant increase in 2014/15. The Delivery Program period shows a decreasing trend in the ratio, with the exception of a slight increase in FY 2019/20 and 2020/21 as the result of the reduction in revenue. By 2021/22, it reaches 2.3% which is the lowest in eight (8) years. Overall, the ratio remains well below the limit advised by NSW Treasury.
- Council, as with most other rural Councils continues to be reliant on grant funding to fund its operations. Rates and charges revenue represents only around 31% of Council's total revenue base when averaged over four (4) years of the Delivery Program. This percentage is expected to slowly increase over the term of the Delivery Program. This ratio is inversely affected by grant funding so as grant funding increases then this ratio worsens even though the actual amount may rise.

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- Council's Building and Infrastructure Renewals Ratio is forecasted to peak at 133% in 2017/18 (subject to completion of works). In 2018/19 the ratio falls to 95%. Council's Delivery Program shows consistent renewals ratios averaging over 86%. This ratio is important to Council as it assesses the rate at which building and infrastructure assets are being renewed relative to the rate at which they are depreciating. A ratio of less than 100% is unsatisfactory, although the NSW mean has ranged between 56% and 84% over the last few years.

Fees and Charges

Sections 501 and 502 of the Local Government Act, 1993, provide information on what services council can impose an annual charge and charges for actual use.

Section 501 states, for what services can a council impose an annual charge?

- (1) A council may make an annual charge for any of the following services: provided, or proposed to be provided, on an annual basis by the council:
 - water supply services
 - sewerage services
 - drainage services
 - waste management services (other than domestic waste management services)
 - any services prescribed by the regulations.
- (2) A council may make a single charge for two or more such services.
- (3) An annual charge may be levied on each parcel of rateable land for which the Service is provided or proposed to be provided.

Section 502, in relation to charges for actual use, states that, a council may make a charge for a service referred to in section 496 or 501 according to the actual use of the service.

In line with this, Council has developed its Revenue Policy, including fees and charges for the 2018/19 financial year. The Revenue Policy has been modelled on achieving a small cash deficit and a net operating result before capital grants and contributions that also reflects a small deficit.

In order to achieve these small deficits, Council has proposed a number of increases in fees and charges for the 2018/19 financial year. The majority of increases are in line with the Consumer Price Index (CPI) at 2.5%. General rates are rate-pegged and will only increase by 2.3%. Other, more significant rate increases are in the following section. All of these increases have been factored in to the projected results presented in this report, the draft Delivery Program 2018/22 and draft Operational Plan 2018/19.

Water Fund

In 2016/17 the Water Fund recorded a deficit of \$925,000 before capital grants and contributions. In 2017/18, it is projected to record a deficit of \$509,000.

Items impacting on the Water Fund include:

- an increase in depreciation of \$365,000
- an increase in electricity expenses on \$60,000

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- deficits in previous years
- ageing infrastructure with increasing maintenance and repair costs
- dwindling cash reserves

In order for the Water Fund to once again become self-sufficient, as is required by the NSW Government, a change in fees and charges has been proposed. The 2018/19 result has been modelled on achieving a net operating result before capital grants and contributions of a small surplus.

Proposed changes are outlined in Table 1. Proposed changes include:

- Consumption charge – an increase of 26% from \$2.05 per kilolitre to \$2.58 per kilolitre
- Access charge – an increase of 26% from \$399 to \$503.

Table 1: Water Fund Fees and Charges – 2018/19

Type of Charge	2017/18 Charge	2018/19 Charge^	Change (%)
Consumption			
Consumption – per kilolitre	\$2.05	\$2.58	26
Access			
Access charge	\$399	\$503	26
Access charge – Mendooran	\$694	\$798	15

^ Proposed charge

The increase in the access charge has been applied across the Shire. There was no increase on the additional access charge for Mendooran residents, only on the base charge which applies across the Shire. The access charge in Mendooran is \$503 plus the existing additional charge of \$295. This results in a total access charge of \$798.

According to the Best Practice Management of Water Supply and Sewerage Guidelines, August 2007, Local Water Utilities (LWU's) with under 4,000 connected properties need to recover at least 50% of residential revenue from water usage charges.

Table 2 shows that, based on the proposed changes, in 2018/19:

- total projected revenue from consumption will be \$2,001,825
- total projected revenue from access charges will be \$1,758,594

Table 2: Water Fund Fees and Charges – Projected Revenue 2018/19

Area	No. of Assessments / Consumption	2018/19 Charge (\$) ^	Total Revenue (\$)
Access Charge – Mendooran	271	798	216,188
Access Charge – Other	3,068	503	1,542,406
			1,758,594
Consumption*	775,000	2.58	2,001,825
			2,001,825
			3,760,419

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^ Proposed charge * Consumption is based on a three (3) year average to 2016/17
This projected revenue shows that Council will be compliant with Best Practice Management of Water Supply and Sewerage Guidelines, August 2007, for Local Water Utilities (LWU's) with under 4,000 connected properties given at least 50% of the estimated revenue, ie. 53.23%, will be recovered from water usage charges.

Table 3 shows the impact of the proposed changes on a number of households across the Shire.

Table 3: Water Fund Fees and Charges – Examples

Household	2017/18 Charges^	2018/19 Charges^	Change (%)*
Typical household			
Access charge	399	503	26
Consumption charge	321	404	26
Total	\$720	\$907	
Household 1 – Coolah			
Access charge	399	503	26
Consumption charge	344	434	26
Total	\$743	\$937	
Household 2 – Mendooran			
Access charge	694	798	15
Consumption charge	306	386	26
Total	\$1,000	\$1,184	
Household 3 – Coonabarabran			
Access charge	399	503	26
Consumption charge	390	491	26
Total	\$789	\$994	

As can be seen from Table 3:

- For a typical household, their annual water bill would increase from \$720 to \$907. This is a rise of \$187 per annum, or \$3.60 per week.
- For Household 1, in Coolah, their annual water bill would increase from \$743 to \$937. This is a rise of \$194 per annum, or \$3.73 per week.
- For Household 2, their annual water bill would increase from \$1,000 to \$1,184. This is a rise of \$184 per annum, or \$3.54 per week.
- For Household 3, their annual water bill would increase from \$789 to \$994. This is a rise of \$205 per annum, or \$3.94 per week.

Table 4 outlines the fees and charges for water consumption and access for Local Government Areas in the surrounding region, including:

- Coonamble Shire Council (CSC)
- Dubbo Regional Council (DRC)
- Gilgandra Shire Council (GSC)
- Gunnedah Shire Council (GUSC)
- Mid Western Regional Council (MWRC)
- Narrabri Shire Council (NSC)

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Comparative Local Government Areas have also been included. These include:

- Cabonne Shire Council
- Central Tablelands Water
- Lachlan Shire Council
- Parkes Shire Council
- Upper Hunter Shire Council

Table 4: Water Fund Fees and Charges[#] – Comparison Local Government Areas

Local Government Area	Access Charge(s) Size / (\$)	Consumption Charge(s) kl / \$ per kl
Local Councils		
Coonamble Shire Council		
Coonamble	254.00	< 450kl / 0.85 > 450kl / 1.25
Gulargambone	329.00	< 450kl / 0.90 > 450kl / 1.35
Quambone	329.00	< 450kl / 0.95 > 450kl / 1.55
Dubbo Regional Council		
Dubbo	20mm / 258.32	1.97
Wellington	20mm / 396.46	0 – 300kl / 2.13 301 – 500kl / 2.17 501 – 1,000kl / 2.35 > 1,001kl / 2.51
Gilgandra Shire Council		
Gilgandra	257.00	1.14
Tooraweenah	123.00	1.46
Gunnedah Shire Council	20mm / 184.00	1-400kl / 1.17 > 400kl / 1.76
Mid Western Regional Council	20mm / 151.00	2.97
Narrabri Shire Council		
Baan Baa	20/25mm / 706	3.33
Bellata	20/25mm / 537	1.28
Boggabri	20/25mm / 378	1.09
Gwabegar	20/25mm / 613	1.28
Narrabri – Metered	20/25mm / 353	0.97
Narrabri – Unmetered	20/25mm / 516	N/A
Pilliga	20/25mm / 574	1.28
Wee Waa	20/25mm / 347	0.96
Comparative Councils		
Cabonne Shire Council	20mm / 377.20	1-75kl per quarter / 2.30 76-125kl per quarter / 5.50 > 126kl per quarter / 7.40
Central Tablelands Water	20mm / 230.00	2.75
Lachlan Shire Council	20mm / 549.00	< 600kl / 2.50 > 600kl / 3.80
Parkes Shire Council	20mm / 180.00	< 400kl / 1.90 > 400kl / 3.30
Upper Hunter Shire Council		

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Local Government Area	Access Charge(s) Size / (\$)	Consumption Charge(s) kl / \$ per kl
General	206.00	< 75kl per quarter / 2.13
		> 75kl per quarter / 3.30
Murrurundi	276.00	< 75kl per quarter / 2.45
		> 75kl per quarter / 3.30

[#] Fees and Charges are for 2017/18

It is noted, in presenting the information in Table 5, that some of the Council's listed above will need to comply with other ratio requirements for revenue under the Best Practice Management of Water Supply and Sewerage Guidelines, August 2007, due to their number of connected properties.

Sewer Fund

In 2016/17 the Sewer Fund recorded a deficit of \$367,000 before capital grants and contributions. In 2017/18, it is projected to record a deficit of \$193,000. In 2018/19, even with the projected changes, the Sewer Fund is still projected to record a cash deficit of \$836,000. It will however record a net operating result before capital grants and contributions of \$71,000 surplus.

Items impacting on the Sewer Fund include:

- an increase in depreciation of \$200,000
- an increase in electricity expenses on \$25,000
- deficits in previous years
- ageing infrastructure with increasing maintenance and repair costs
- dwindling cash reserves

In order for the Sewer Fund to once again become self-sufficient, as is required by the NSW Government, a change in fees and charges has been proposed. The 2018/19 result has been modelled on achieving a net operating result before capital grants and contributions of a small surplus. Proposed changes are outlined in Table 5.

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Table 5: Sewer Fund Fees and Charges – 2018/19

Types	No. of charges	2017/18 Charges	2018/19 Charges [^]	Revenue 2018/19	Change (%)
Residential – Connected	2,076	505	656	1,361,856	30%
Residential – Non-Connected	117	324	421	49,257	30%
	2,193			1,411,113	30%
Non-Residential (Minimum)	0	493	640	N/A	30%
Sewerage Access – 20mm	271	317	412	111,652	30%
Sewerage Access – 25mm	8	494	642	5,136	30%
Sewerage Access – 32mm	4	810	1,053	4,212	30%
Sewerage Access – 40mm	22	1,265	1,644	36,168	30%
Sewerage Access – 50mm	23	1,976	2,568	59,064	30%
Sewerage Access – 80mm	3	5,059	6,576	19,728	30%
Sewerage Access – 100mm	5	7,905	10,276	51,380	30%
Not Connected (Minimum)	65	317	412	26,780	30%
	401			314,120	30%
Non-residential consumption		0.86	1.11		30%
	2,594			1,725,233	30%

[^] Proposed charge. Figures are rounded.

Residential households pay a fixed access fee which is determined by whether the residence is connected to the sewer system or not. It is proposed to increase this charge by 30%.

Non-residential user charges depend on a combination of the connection size, discharge factor, water usage and the base charge. It is proposed to increase the sewerage access charge for these users, as outlined in Table 5, by 30%.

As a comparison, Table 6 outlines the fees and charges for sewer access for residential properties for Local Government Areas in the surrounding region and comparative Local Government Areas. The residential access charge has been selected as a comparative measure as it is Council's primary source of revenue in relation to sewer, ie. 82% of revenue.

Table 6: Sewer Fund Fees and Charges[#] – Comparison Local Government Areas

Local Government Area	Type of Charge	Access Charge (\$)
Local Council's		
Coonamble Shire Council		
Coonamble	Residential	511.00
Gulargambone	Residential	700.00
Dubbo Regional Council		
Dubbo	Residential	735.58
Wellington	Residential	644.53
Mumbil	Residential	603.93
Guerie	Residential	644.53
Gilgandra Shire Council	Residential	382.00
Gunnedah Shire Council	Residential	546.00
Mid Western Regional Council	Residential	814.00
Narrabri Shire Council		

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Local Government Area	Type of Charge	Access Charge (\$)
Boggabri	Occupied	595.00
Narrabri	Occupied	740.00
Wee Waa	Occupied	772.00
Comparative Council's		
Cabonne Shire Council		
Molong	General	588.90
Canowindra	General	841.10
Eugowra	General	758.70
Cudal, Manildra, Cumnock, Yeoval	General	841.20
Central Tablelands Water	Occupied	576.00
Lachlan Shire Council	General	624.00
Parkes Shire Council	Residential	450.00
Upper Hunter Shire Council	20mm	552.00
	20mm	276.00

Fees and Charges are for 2017/18

Waste

Section 496 of the Local Government Act, in relation to making and levying of annual charges for domestic waste management services, states that:

- (1) A council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.
- (2) A council may make an annual charge for the provision of a domestic waste management service for a parcel of land that is exempt from rating if:
 - (a) the service is available for that land, and
 - (b) the owner of that land requests or agrees to the provision of the service to that land; and
 - (c) the amount of the annual charge is limited to recovering the cost of providing the service to that land.

Further to this, Section 504 states that, in relation to domestic waste management services,

- (1) A council must not apply income from an ordinary rate towards the cost of providing domestic waste management services.
 - (1A) Subsection (1) does not prevent income from an ordinary rate from being lent (by way of internal loan) for use by the council in meeting the cost of providing domestic waste management services.
- (2) Income to be applied by a council towards the cost of providing domestic waste management services must be obtained from the making and levying of annual charges or the imposition of charges for the actual use of the service, or both.
- (3) Income obtained from charges for domestic waste management must be calculated so as to not exceed the reasonable cost to the council of providing those services.

In line with these requirements, a change in fees and charges has been proposed. Proposed changes are outlined in Table 7. The 2018/19 result has been modelled on achieving a net operating result before capital grants and contributions of a small surplus.

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Items impacting on the Water Fund include:

- Council's waste business has been absorbing most price increases for many years
- fees must be reconsidered due to:
 - increasing environmental regulation costs
 - increasing service levels
 - introduction of a green waste program

Table 7: Waste Fees and Charges – 2018/19

Type of Charge	2017/18 Charge	2018/19 Charge [^]	Change (%)
Base Charge			
Waste Management Charge – all rateable properties	100	106	6%
Additional Usage Charge – Domestic			
Domestic Waste Charge Used~	325	345	6%
Additional Usage Charge – Non Domestic			
Non-Domestic Waste Service	325	345	6%
Recycling Charge	210	223	6%

[^] Proposed only ~ Including Rural Run

The Local Government Act 1993, Section 405, also outlines requirements in relation to Operational Plans, stating that:

- (1) A council must have a plan (its "operational plan") that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.
- (2) An operational plan must include a statement of the council's revenue policy for the year covered by the operational plan. The statement of revenue policy must include the statements and particulars required by the regulations.
- (3) A council must prepare a draft operational plan and give public notice of the draft indicating that submissions may be made to the council at any time during the period (not less than 28 days) that the draft is to be on public exhibition. The council must publicly exhibit the draft operational plan in accordance with the notice.
- (4) During the period of public exhibition, the council must have for inspection at its office (and at such other places as it may determine) a map that shows those parts of its area to which each category and sub-category of the ordinary rate and each special rate included in the draft operational plan applies.
- (5) In deciding on the final operational plan to be adopted, a council must consider any submissions that have been made concerning the draft plan.
- (6) The council must post a copy of its operational plan on the council's website within 28 days after the plan is adopted.

Following the Council Meeting, the draft Operational Plan 2018/19, including Revenue Policy, and draft Delivery Program 2021/22 will be placed on public exhibition for not less than 28 days. The notice indicating the plans are on public exhibition will indicate that submissions may be made to Council at any time during the period of public exhibition. The public notice indicating the plans are on public exhibition will be released via:

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- Council's website
- Council's Facebook page
- Council's email groups

Council will also place the notice in local newspapers and on local radio stations.

Copies of the plans will be available at Council offices, local libraries and other local centres including Rural Transaction Centres.

Council will include a map that shows those parts of its area to which each category and sub-category of the ordinary rate and each special rate included in the draft operational plan applies at each place where Council places the plans on public exhibition.

Options

Council can either:

1. Accept the draft 2018/19 Operational Plan and draft 2018/19 – 2021/22 Delivery Program and endorse them to be placed on public exhibition; or
2. Make adjustments to the 2018/19 Operational Plan and 2019/20 – 2021/22 prior to it being placed on public exhibition.

Financial Considerations

The draft Delivery Program 2018/22 and draft Operational Plan 2018/19, including the Revenue Policy, as presented, includes:

- a consolidated result for 2018/19 showing a projected cash deficit of \$185,000 and a projected net operating result before capital grants deficit of \$198,000
- a projected cash surplus for the General Fund for 2018/19 of \$1,100,000 and a projected net operating result before capital grants deficit of \$452,000
- a projected cash deficit for 2018/19 of \$549,000 for the Water Fund and a projected net operating result before capital grants surplus of \$41,000
- a projected cash deficit for 2018/19 of \$836,000 for the Sewer Fund and a projected net operating result before capital grants surplus of \$71,000
- a consolidated cash deficit of \$285,000 over the four (4) years from 2018/19 – 2021/22
- a forecast accrual after Capital Grants Deficit of \$8,821,000 over the four (4) years
- a capital program of \$46.80m over the four (4) years which concentrates on asset renewal over asset expansion, including \$15.257m allocated for the 2018/19 financial year
- an increase in total cash from a March 2017 forecast of \$7,266,000 at year end 2017/18 to \$9,028,000 in 2021/22
- no further loans being factored into the four (4) year Delivery Program
- a slight increase in revenue from rates and charges over the four (4) year period

These projected results are based on the increase in fees and charges for the 2018/19 financial year as outlined in this report and the draft Operational Plan.

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RECOMMENDATION

That Council:

1. Receive the report on the draft Delivery Program 2018/22 and draft Operational Plan 2018/19;
2. Endorse the draft Delivery Program 2018/22 and draft Operational Plan 2018/19, including the Revenue Policy, to go on public exhibition for a period of not less than 28 days; and
3. Consider the submissions made on the draft Delivery Program 2018/22 and draft Operational Plan 2018/19 at Council's Ordinary Meeting to be held on 21 June 2018.

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Item 18 Investments and Term Deposits – Month Ending 30 April 2018

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Supervisor Finance – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council's governance practice and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 265 of the Local Government Act 1993 must be reported to Council at each Ordinary Meeting.

Background

Council is authorised by S.265 of the Local Government Act (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the Local Government (General) Regulation 2005 (the Regulation) requires a Council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance

Marketable Securities, Term Deposits and At Call Investment Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

Marketable Securities

Council currently holds no Marketable Securities.

Term Deposits

During the month, \$2.5 million worth of term deposits matured, earning Council a total of \$11,056 in interest. No new placements were made and the balance at the end of the month was \$7.0 million.

At Call

At Call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month, net transfers of \$1.1 million were made from these accounts and \$3,427 interest was received on the balances in the accounts resulting in a month end balance of \$4.4 million.

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Income Return

The average rate of return on investments for the month of April was 2.09%. This exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 2.03%.

On a year to date basis, interest received and accrued totals \$256,891 which is 71% of the annual budget.

Depending upon the timing of forecast cash flows, consideration is given to investing for higher interest yields.

Financial Implications

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio will continue to exceed the BBSW benchmark rate. Depending on interest rate movements Council may need to reconsider its projected interest revenue.

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council note and accept the Investments and Term Deposits Report for the month ending 30 April 2018 with total investments and term deposits of \$11,443,753.

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Table 1: Investment Balances – 30 April 2018

Financial Institution	Lodgement Date	Maturity Date	Total Days	Original Rating	Current Rating	Yield (%)	Investment Amount (Redemption Value)
At Call Accounts							
NAB	At Call	At Call	At Call	ADI	ADI	1.19	2,169,019
NAB	B-Pay	B-Pay	B-Pay	ADI	ADI	0.00	133,223
ANZ	At Call	At Call	At Call	ADI	ADI	0.75	82,106
Regional Australia Bank	At Call	At Call	At Call	N/A	N/A	1.75	1,026,102
T Corp IM Cash Fund	At Call	At Call	At Call	N/A	N/A	1.65	1,033,301
Sub-total							4,443,751
Term Deposits							
NAB	19/2/2018	21/5/2018	91	ADI	ADI	2.41%	1,000,000
NAB	20/2/2018	21/5/2018	90	ADI	ADI	2.44%	1,000,000
NAB	20/2/2018	05/6/2018	105	ADI	ADI	2.46%	1,000,000
Bank of Queensland	18/12/2017	18/6/2018	182	LG	LG	2.60%	1,000,000
AMP	19/1/2018	23/7/2018	185	LG	UMG	2.60%	1,000,001
AMP	19/1/2018	23/7/2018	185	LG	UMG	2.60%	1,000,001
Bank of Queensland	5/3/2018	4/9/2018	183	LG	LG	2.60%	1,000,000
Sub-total							7,000,002
Total							11,443,753

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Credit Rating Legend

P	Prime
ADI	Big Four – ANZ, CBA, NAB, WBC
HG	High Grade
UMG	Upper Medium Grade
LG	Below Upper medium grade

Table 2: At Call and Term Deposits – Monthly Movements

Bank	Opening Balance	Interest Added to Investment	Net Placements / Withdrawals	Closing Balance
NAB	168,843	176	2,000,000	2,169,019
NAB	92,063	-	41,160	133,223
ANZ	1,055,261	38	(973,193)	82,106
Regional Australia Bank	1,024,628	1,474	-	1,026,102
T Corp IM Cash Fund	1,031,562	1,739	-	1,033,301
Total At Call	3,372,357	3,427	1,067,967	4,443,751
CBA	1,000,000	1,894	(1,001,894)	-
CBA	1,500,000	9,162	(1,509,162)	-
NAB	1,000,000	-	-	1,000,000
NAB	1,000,000	-	-	1,000,000
NAB	1,000,000	-	-	1,000,000
Bank of Queensland	1,000,000	-	-	1,000,000
AMP	1,000,001	-	-	1,000,001
AMP	1,000,001	-	-	1,000,001
Bank of Queensland	1,000,000	-	-	1,000,000
Total Term Deposits	9,500,002	11,056	(2,511,056)	7,000,002
Total	12,872,359	14,483	(1,443,089)	11,443,753

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Item 19 Coonabarabran Emergency Water Supply Project – May 2018 Update

Division:	Technical Services
Management Area:	Warrumbungle Water
Author:	Acting Director Technical Services – Russell Lloyd
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P17 Communities across the Shire are supported by the secure, long term supply of energy and clean water.

Reason for Report

To update Council on the progress of the Coonabarabran Emergency Water Supply Project.

Background

Council at its last meeting received a report on the project setting out details of the continued drop in the water level in Timor Dam (which is now down to 23.8% at the time of writing this report, 4 May 2018) and authorised the General Manager to accept quotations for works and services over \$150,000 in lieu of the tendering process given the extenuating circumstances.

This report sets out actions in train and the current funding position.

Issues

a) Progress on Bore Production

Five (5) of the seven (7) bores in the identified locations for the supply of underground water have now been successfully completed.

The test holes that have been cased are:

- Water Treatment Plant cased to 123 metres producing 4 litres per second.
- Nandi Park cased to 46 metres producing 5 litres per second.
- Bart Bok Bridge cased to 136 metres producing 6 litres per second.
- Nandi Creek cased to 143 metres producing 5 litres per second.
- Namoi Street cased to 63 metres producing 0.8 litres per second.

The test hole at Homeleigh Drive is now being '*reamed*' prior to casing and at this stage no further results are available.

The test hole at Morrissey's Corner is still to be '*reamed*', cased and tested for quality.

All water samples that have been sent for analysis indicate the water from all bores now tested is suitable for treatment to be used in the town water supply.

The next stage is to connect the bores to the Water Treatment Plant.

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1. This involves providing power supply to each bore site. All sites, with the exception of the bores at the Water Treatment Plant and in Namoi Street require new connections to the grid. Therefore, there are five sites requiring the supply of transformers at a cost of approximately \$50,000 each.
2. The supply and fit of variable speed pumps to the bores. Quotes have been called for the bores that are complete. They closed on 2 May 2018 and purchases approved.
3. The pipework in the bores also has to be connected to either dam pipeline or by separate pipeline to the Water Treatment Plant.

The State Government has provided grants for Water Security in Coonabarabran.

- January 2018 – 75% of \$200,000 (\$150,000) was granted for test drilling of bores.
- January 2018 – 75% of \$400,000 (\$300,000) for pumping the 'dead water' storage from Timor Dam and for Water Carting infrastructure.
- April 2018 – 75% of \$700,000 (\$525,000) for works associated with expanding the number of test bores to seven and fitout of at least two of these bores for production.

To this date, the dead water storage pump out system is in place.

No expenditure has taken place against the funds for the Water Carting Plan.

At this stage, Council has paid \$186,000 for cased bores with a 'committed' cost of \$436,000.

b) Financials

The estimated total expenditure to fully complete all identified parcels of the project is \$2,100,000. The table below sets out brief details of this amount.

Projects		Total Project Cost (\$)	A Expenditure to Date (\$)	B Committed Works (\$)	C Proposed Works (\$)	Totals (A+B+C)
1.	Emergency Works	400,000				
1.1	Pump out system for low level storage ('Dead Water')	280,000	152,206			152,206
1.2	Water Carting Infrastructure	120,000	Nil		120,000	120,000

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Projects		Total Project Cost (\$)	A Expenditure to Date (\$)	B Committed Works (\$)	C Proposed Works (\$)	Totals (A+B+C)
2.	Accessing Groundwater	900,000				
2.1	Test drilling of bore sites	200,000	157,988		21,750 (Homeleigh Dr test bore)	179,738
2.2	Bore casing, submersible pump, pipe connection telemetry, electrical connection	700,000	186,826	436,265	\$1,024,964 (Electrical and bore fit out, and associated pipe work)	1,648,055

Total expenditure, committed costs and proposed costs to date is \$2,100,000. Currently approved funding is \$975,000 representing a shortfall of \$1,125,000 to be financed either by Council or further grant funds, if the total of all works proposed is completed.

It must be noted however that the Government's three (3) grants to date require Council's co-contribution to be \$325,000 (or 25% of \$1,300,000).

The total available funding at this point is therefore \$1,300,000. This will allow Council to pump 'dead water' storage from the dam and connect three (3) of the bores to the supply system. The two bores proposed to be connected initially are the Water Treatment Plant and Bart Bok Bridge.

Given the shortfall identified of \$1,125,000 the Mayor has sent a letter to Minister Niall Blair through the Local Member, Kevin Humphries seeking full funding of this balance on the basis of hardship.

c) Dam Levels and Supply

The Timor Dam continues to drop and is currently at 23.8% (at the time of writing this report). A graph showing the ongoing drop in level is attached. At this rate it is anticipated that pumping will need to commence in early to mid June.

It is also sobering to note that the current rainfall recorded at the Coonabarabran Water Station stands at 118mm for 2018 and that the average rainfall to the end of April is 286mm. In 2017 the rainfall to 30 April was 291mm.

Assuming that the two bores proposed to be connected are operating and the dam supply has been fully depleted pumping of supply from the bores, coupled with the existing bores on the river could barely supply the current demand (at Level 6 Restrictions). However, the bore pumping and plant minimising times would need to be for approximately twice the time as at present. These things are assumptions only and the supply level could vary considerably because of a number of factors including fluctuating flow rates, pump breakdown etc.

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Options

The options available to Council are to complete only these three (3) bores fit and connection for which there are available funds (\$1,300,000). This option is estimated to provide sufficient capacity (approximately 0.7 megalitres / day) to allow continued usage at the current level 6 restrictions.

A second option based on funding being available (\$2,100,000) is to complete the whole of the project and provide a capacity (up to 1.0+ megalitres / day) allowing Council to revise the level of water restrictions.

A third option is to not take up the current grant funding other than the initial grant covering the installation of the system for 'Dead Water' Pumping (already in place) and Water Carting Infrastructure. This would mean that if the 'Dead Water' was exhausted water carting at costs which could range from \$100,000 to \$200,000 would need to be incurred until such time as there was sufficient rainfall runoff to replenish the dam.

The first and second options are favoured.

Financial Considerations

The Government has approved three (3) grants totalling \$975,000 with those grants requiring Council to contribute \$325,000 making total available funding of \$1,300,000. Council will need to utilise a total of \$1,125,000 unless the Government provides additional funding or full implementation of the whole project cannot be undertaken.

RECOMMENDATION

That Council:

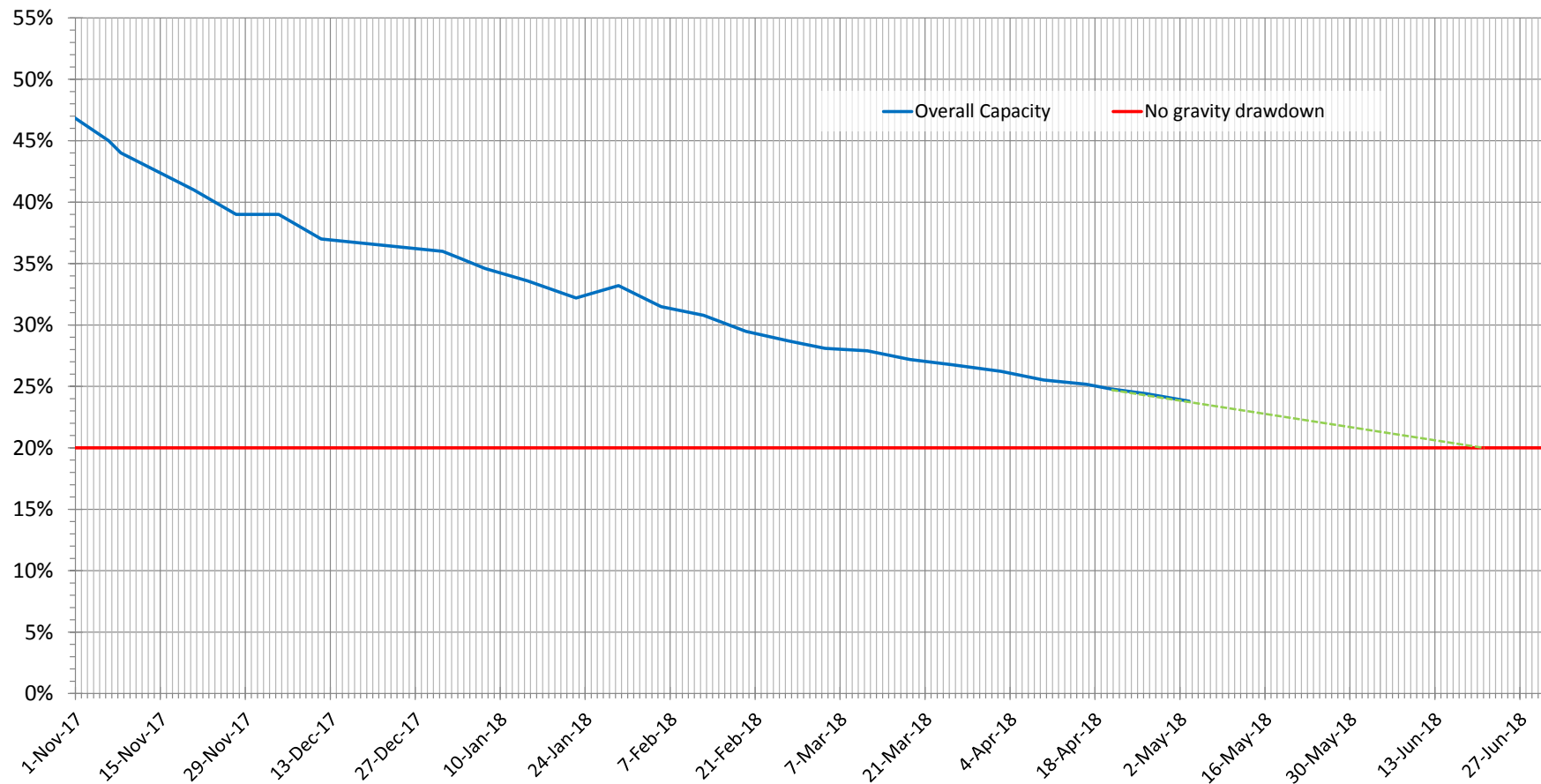
1. Note the May 2018 Update Report on the Coonabarabran Emergency Water Supply Project.
2. Formally accept the grant funds received to date of \$975,000 and Council commit \$325,000 to match this funding.
3. Endorse the urgent request to the Government to fully fund the balance needed for completion of the whole project.

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Attachment – Water Volume Depletion in Timor Dam

Timor Dam - Volume Depletion Rate



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Item 20 Mendooran Water Quality Incident Review Report Implementation

Division:	Technical Services
Management Area:	Water Services
Author:	Manager Warrumbungle Water – Cornelia Wiebels
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	Communities across the shire are supported by the secure, long term supply of energy and clean water.

Reason for Report

The reason of this report is to inform Council - on a quarterly basis - of the progress in implementing recommendations from the Water Quality Incident Review Report on the Mendooran boil water alert, as per Council **Resolution 196/1718**.

Background

Following the Mendooran boil water alert in June 2017, a Water Quality Incident Review Report was prepared, which was discussed in Item 25 of the November 2017 Business Paper. The final report contained 31 recommendations. A previous report on the implementation progress was given in Item 39 of the February 2018 Business Paper.

Issues

The below table summarises the 31 recommendations and their implementation status.

Mendooran Incident Debrief Recommendations, Implementation Status and Comments
Recommendation 1:
<i>That online turbidity and chlorine residual monitoring is installed at Mendooran WTP.</i>
Status (R1): An expression of Interest (EOI) was submitted in January 2018 for Safe and Secure (S&S) funding for a 'Mendooran Water Supply Modification Upgrade'. The proposed upgrade includes the installation of further online instrumentation with appropriate feedback control to PLC/SCADA. An invitation was received in February 2018 to submit a detailed funding application. A consultant was engaged by NSW Health to prepare this application.
Recommendation 2:
<i>The water supply system diagram (Figure 2.1.9 Mendooran System Flow Diagram) from the WSC DWMS (17th Oct 2014) be corrected and updated to accurately reflect the operational arrangement of the Mendooran Water Supply System.</i>
Status (R2): In progress.
Recommendation 3:

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Mendooran Incident Debrief Recommendations, Implementation Status and Comments
<i>That WSC investigates the operational control arrangements with a view to including the Standpipe reservoir level as part of the start/stop control of the clear water pumps, so that either the Coolabah reservoirs or Standpipe reservoirs can start/stop the clear water pumps.</i>
<p>Comments: This recommendation aims to reduce the water age in the reservoirs, mainly the Coolabah ones where consumption is low compared to the reservoir capacity. High water age reduces the level of disinfection potential via the chlorine residual, hence increases the contamination risk.</p> <p>This recommendation interlinks with <i>Recommendation 5</i>.</p> <p>This recommendation interlinks with <i>Recommendation 4</i>: the standpipe reservoir needs to be kept at near full level to supply adequate reticulation pressure. Keeping the reservoir near full however increases the water age in times of low demand.</p> <p>Status (R3): The current set-up already enables both reservoirs, standpipe and Coolabah, to call for water/start the high lift pumps depending on their levels.</p>
Recommendation 4:
<i>That WSC investigates the installation of an inline booster pumping station on the outlet of the Standpipe reservoir to provide sufficient water pressure for a regular water main flushing program to be implemented, to improve the water supply system's firefighting capacity and reduce overall water age by only storing water volumes sufficient to meet peak day demands.</i>
<p>Status (R4): The proposed upgrade referred to in <i>Status (R1)</i> includes the installation of an inline booster pump downstream of the standpipe reservoir.</p>
Recommendation 5:
<i>That WSC investigates options to reduce water age in the Coolabah rural residential estate water supply zone. This could include isolation of individual reservoirs i.e. Reservoirs No. 1, No. 2 and/or No. 3, on a seasonal basis to only store water volumes sufficient to meet peak day demands.</i>
<p>Status (R5): The proposed upgrade referred to in <i>Status (R1)</i> includes a re-design of the chlorine dosing system at the Coolabah reservoir site to implement a recirculation system with a set chlorine concentration.</p>
Recommendation 6:
<i>That WSC review and regularly revise these water supply reticulation plans (Figures 4 & 5) as required to maintain an up to date records.</i>
<p>Status (R6): Ongoing in collaboration with Council's GIS officer.</p>
Recommendation 7:
<i>That WSC review its current organisational structure with a view to ensure that the management of WTP Operators and reporting lines of communication actively support the ongoing implementation of its DWMS and CCPs.</i>

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Mendooran Incident Debrief Recommendations, Implementation Status and Comments
<i>WSC should then formally document the adopted organisational structure, clearly communicating roles and responsibilities of all staff relating to the management of drinking water quality.</i>
Status (R7): In progress.
Recommendation 8:
<i>That the EHO provides a copy of water quality results to WTP Operators at the time of onsite sampling and testing and/or leaves these results at the WTP. Any CCP exceedances or unusual results recorded by the EHO are to be immediately reported to WTP Operators and W&S Manager.</i>
Status (R8): Completed.
Comment: Procedure in place to report any non-conforming results.
Recommendation 9:
<i>That WSC staff with NSW Health staff undertake regular, at least annually, familiarisation and/or training in the implementation of NSW Health's drinking water quality incident response protocols.</i>
Status (R9): Ongoing.
Comment: Quarterly Drinking Water Management Systems (DWMS) Committee meetings are held involving operational and NSW Health staff. These meetings can be used to facilitate the described training. The last meeting was held on 8 March 2018 and involved 6 operational staff and one NSW Health staff.
Recommendation 10:
<i>That WSC prepare and formally adopts a "Drinking Water Quality Policy" and this policy is then "highly visible, continually communicated, understood and implemented by employees and contractors of the organisation".</i>
Status (R10): Outstanding.
Recommendation 11:
<i>That WSC undertake an annual internal review of its DWMS, using the HH2O revised NSW Health's annual report template and consult their local PHU to develop an appropriate external review/audit frequency.</i>
Status (R11): Outstanding.
Comment: The combined agendas of the quarterly DWMS Committee meetings can be used to constitute the annual DWMS report.
Recommendation 12:
<i>That WSC develop and implement a DWMS review and continual improvement program</i>

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Mendooran Incident Debrief Recommendations, Implementation Status and Comments
<i>which is regularly reviewed by the Senior Executive Team and reported to Council.</i>
Status (R12): Outstanding. Comment: A DWMS Improvement Plan is existent but requires updating.
Recommendation 13: <i>That notices received from DPI-Water should be regularly reported to senior management together with an Action Plan, Works Budget and Timeline for the rectification of issues raised during DPI-Water Inspections. This Action Plan information should also be regularly reported back to DPI-Water and NSW Health.</i>
Status (R13): Outstanding.
Recommendation 14: <i>That WSC urgently develop and implement a regular (weekly/monthly/annual) reservoir integrity inspection and reporting program for the Mendooran water supply system. This inspection and reporting program should be used to develop an Action Plan in order to urgently address all the existing integrity issues at the Mendooran water supply system. Annual reservoir integrity reports to be submitted to DPI-Water in accordance with LWU Circular No. 18.</i>
Status (R14): Outstanding. Comment: The Manager Warrumbungle Water and WHS Officer performed site visits in December 2017 to determine if and how reservoirs can be accessed safely for integrity inspections. The proposed upgrade referred to in <i>Status (R1)</i> includes re-establishment of Mendooran reservoir integrity. Quotes were obtained from a Lower Macquarie Water Utilities Alliance (LMWUA) contactor to upgrade the Mendooran reservoirs to comply with Circular 18; budget allowance has been made for FY2018/19 to perform these upgrades. The 4-yearly detailed reservoir inspection is scheduled and budgeted for FY2018/19.
Recommendation 15: <i>That WSC liaises with DPI-Water to prepare a program of capital works required to address current water treatment plant and water supply issues identified in this report, with the aim of obtaining funding under the "Safe & Secure Water Program" to complete these works.</i>
Status (R15): Complete. Comment: DPI Water's Regional Inspector Bruce Lamont was consulted by the Manager Warrumbungle Water prior to the preparation of the S&S EOI for the proposed upgrade referred to in <i>Status (R1)</i> , <i>(R4)</i> and <i>(R5)</i> . The proposed upgrade additionally includes replacement of the hypochlorite dosing system with a liquefied chlorine gas dosing system as well as re-configuration of the potassium permanganate/polyaluminium chloride dosing to allow for adequate contact time.

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Recommendation 16:
<i>That WSC review the LMWUA Water Treatment Plant Audit Report for the Mendooran WTP (September 2014), develop an Action Plan and urgently implement any outstanding recommendations. This Action Plan information should also be regularly reported back to DPI-Water.</i>
Status (R16): Outstanding. Comment: The NSW Health funded 'Coonabarabran and Mendooran WTP Audit Reports, City Water Technologies, 2015' and 'Warrumbungle DWMS Implementation Report, Bligh Tanner, 2016' reports have been reviewed and recommendations included in the current DWMS Improvement Plan.
Recommendation 17:
<i>That WSC review all reservoir inspection reports (2014 and 2017) to develop an Action Plan and urgently implement any outstanding recommendations. This Action Plan information should also be regularly reported back to DPI-Water.</i>
Status (R17): Started. Comment: Quotes were obtained from LMWUA contactor to upgrade the Mendooran reservoirs to comply with Circular 18; budget allowance has been made for FY2018/19 to perform these upgrades. The 4-yearly detailed reservoir inspection is also scheduled and budgeted for FY2018/19.
Recommendation 18:
<i>That WSC review and update the DWMS and the "DWMS Improvement Plan" is then kept up-to-date, recommended improvements are implemented in the order of identified urgency and progress of the "DWMS Improvement Plan" is reported regularly to the Senior Executive Team and Council.</i> <i>This information should also be passed onto NSW Health and DPI-Water for advice, review and comment.</i> <i>(Noting that actions from many of the other Recommendations in this report would need to be included in this DWMS Improvement Plan)</i>
Status (R18): Outstanding. Comment: Related to Recommendations 11 and 12.
Recommendation 19:
<i>That WSC review and finalise the DWMS Implementation Report (2016), so that the recommended "Emergency Response Plan" can be utilised for any future incidents and emergencies.</i> <i>It is recommended that an exercise of the incident response plan be organised with the PHU (mid-2018).</i>

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<p>Status (R19): Outstanding.</p> <p>Comment: The Emergency Response Protocol (ERP) forms part of Council's DWMS and interlinks with Council's Business Continuity Plan (BCP).</p>
<p>Recommendation 20:</p>
<p><i>That WSC develop and implement a "Drinking Water Quality Monitoring Plan" which formalise staff/role responsibilities, authorities reporting and communication protocols and review existing procedures for sampling and testing. The monitoring plan should be built based on the NSW Health Drinking Monitoring Plan (available on the NSW Health website).</i></p>
<p>Status (R20): Not started.</p>
<p>Recommendation 21:</p>
<p><i>A new sampling site be created for the correct monitoring locations in Bandulla Street. Sample site 123 (57 Bandulla Street) can then be archived.</i></p>
<p>Status (R21): Outstanding.</p> <p>Comment: Referred to Regulatory Services for implementation.</p>
<p>Recommendation 22:</p>
<p><i>That WSC develop and implement procedures for all staff involved in sampling and monitoring which clearly reflect responsibilities in accordance with the DWMS, CCP limits and NSW Health protocols for monitoring water quality incidents. This would include investigations and appropriate remedial actions of any Total Coliform detections and to also follow CCP corrective actions for any free chlorine level exceedances.</i></p>
<p>Status (R22): Completed.</p> <p>Comment: Council's DWMS Critical Control Point (CCP) Reference Guide was updated, discussed and re-distributed in March 2018. The DWMS document contains a response protocol (flowchart) for microbiological quality incidents.</p>
<p>Recommendation 23:</p>
<p><i>That the onsite sampling and testing conducted by the EHO includes turbidity and these field results are provided to the WTP operators on the same day that FASS samples are collected.</i></p>
<p>Status (R23): Outstanding.</p> <p>Comment: Referred to Regulatory Services for implementation.</p>
<p>Recommendation 24:</p>
<p><i>That WSC finalise draft CCPs provided the DWMS Implementation Report (Bligh Tanner, 2016) and include an additional WTP Final pH CCP</i></p>
<p>Status (R24): Inclusion of additional WTP Final pH CCP is outstanding.</p>

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Recommendation 25:
<i>The DWMS CCP summary tables are reviewed, finalised and posted on the noticeboards at the WTP, kept in work vehicles and included in regular training sessions/toolbox talks, incident response protocol/training and included in the water quality monitoring procedures and log sheets.</i>
Status (R25): Outstanding
Comment: Related to Recommendations 22 and 24.
Recommendation 26:
<i>That WSC update the daily water quality log sheets to include turbidity and temperature, and CCP limits and actions to be taken if the CCP limits are exceeded. This will prompt the WTP operator to take appropriate actions and notifications if results are above the alert or critical limits.</i>
<i>That the WTP operators use a simple system, where they colour in the results (using highlighter pens) to identify where the results lie within the CCP ranges.</i>
Status (R26): Outstanding.
Recommendation 27:
<i>That WSC implement a simple “Water Quality Monitoring Incident Report” sheet for WTP operators to complete if any field results fall outside of the ranges set out on the field monitoring log sheets.</i>
Status (R27): Not started.
Recommendation 28:
<i>That the WSC include WTP operators and other staff involved in water supply activities to attend the Drinking Water Quality Meetings.</i>
Status (R28): Ongoing.
Recommendation 29:
<i>That the Human Resources records for relevant staff are reviewed, and that training is undertaken for all water supply operational staff, WTP operators and relief staff to upskill and to be appropriately trained in WTP processes (i.e. DPI-Water Part 1 and 2 as a minimum). It is also recommended that all staff involved with water quality sampling, testing and monitoring, undergo training and are involved in developing procedures for their work tasks.</i>
Status (R29): Outstanding.
Comment: Referred to HR.
Recommendation 30:
<i>That WSC investigate and implements a process of its WTP operators to be certified</i>

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<i>under the National Certification Framework.</i>
Status (R30): Outstanding. Comment: Referred to HR.
Recommendation 31:
<i>That WSC investigate and implement a formalised preventative maintenance program for all the WTP, reticulation and reservoir assets.</i>
Status (R31): Outstanding. Comment: NSW Health has agreed to engage a consultant to develop a WTP Maintenance Schedule.

Options

This report is presented for Council's information only.

Financial Considerations

In relation to the DWMS implementation, NSW Health continues to provide financial support to help Council meet drinking water quality expectations and standards. For instance, a consultant has been engaged by NSW Health recently to prepare an additional EOI as well as a detailed application for Safe and Secure funding for DWMS related projects, and to provide a report on Remote Alarming Options for the Mendooran WTP. NSW Health also contributes to the facilitation of the quarterly DWMS Committee meetings, which are chaired by an experienced and qualified consultant.

RECOMMENDATION

That Council receive and note the quarterly report on the implementation progress of the recommendations within the Mendooran Water Quality Incident Review Report.

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Item 21 2017/18 Technical Services Works Program – Road Operations, Urban Services and Water Services for Period Ending 30 April 2018

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Acting Director Technical Services – Russell Lloyd
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The Works Program for the Technical Services division of Council for 2017/18 is presented for information.

Background

The 2017/18 Works Program including expenditure until the end of April 2018 for all projects in Technical Services is presented in Attachment 1.0. The format varies from what has been presented previously but has been directly extracted from Council's ledger. It therefore includes some line items not managed by Technical Services and does not split works by town location.

Attachment 2.0 contains three tables and a list of roads that have been graded since the 1 July 2017. A list of road maintenance requests and roads scheduled for maintenance over the next two months can also be found in Attachment 2.0. The schedule of road maintenance grading will vary depending upon availability of water.

Issues

The Works Program presented in Attachment 1.0 includes a percentage spent and percentage completion of the scope of works for each project.

It is clear from Attachment 1.0 that whilst Council is generally on track with operational works in each category add up to either above or at 75% of Council's revised Budget, Capital Expenditure and therefore achievement of Capital additions (eg. road widening, bridge construction, park improvements) and upgrades will not be completed this financial year.

This is also reflected in the Quarterly Budget Review which shows Total Technical Services Recurrent Expenditure (excluding water and sewer) at 86% of Budget (p19) and Capital Expenditure for Technical Services (excluding water and sewer) at 49% of Budget (p23).

Options

Council has discretion in relation to the Capital Works Program and the Works Program in general. However, no changes are recommended at this time.

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It would appear that in recent years the external funding availability to Council has increased but that there has not been a commensurate increase in the capacity to cope with this increase nor has there been sufficient time to fully plan, document and contract (where appropriate) the Works Program included.

Financial Considerations

The Works Program in Attachment 1.0 contains budget allocations and expenditure on the projects.

RECOMMENDATION

That the 207/18 Works Program status report for the period ending 30 April 2018 be noted.

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Attachment 1.0 – Technical Services 2017/18 Works Program – Period Ending 30 April 2018

Posting Year		2018						Work Order Budgeting Summary			
Class Description 1	Class Description 3	WO	WO Desc	Budget	Actuals	% Exp	% Works Completed				
Admin Proj	Community Transport Capital			206,843	129,720	63%					
	Design Services Capital			44,500	4,564	10%	20%				
	IT Capital			600,107	42,346	7%					
	Libraries Capital			-	-						
	Multiservice Outlet			92,575	81,500	88%					
	Plant And Equipment Capital			3,394,010	1,943,534	57%	65%				
	Cobbora Transition Fund			5,345,476	2,786,488	52%	N/A				
	Connect 5 Capital			-	-						
Admin Proj			T	9,683,511	4,988,152	52%					
Aerodromes	-	1299	Repainting of Coonna Terminal Building	4,660	-	0%	0%				
	- Total			4,660	-	0%	0%				
Aerodromes Total				4,660	-	0%	0%				
Bridges	Local Rural Roads	556	Coonagoony Bridge	5,331	5,331	100%	100%				
		935	Ross Crossing	10,000	6,500	65%					
		1648	Bridge over Todd's Crossing, Terridgerie Creek Baradine	400,000	20,004	5%	10%				
	Local Rural Roads Total			415,331	31,835	8%					
	Regional Roads	1023	Alison Bridge	744,835	757,744	102%	100%				
	Regional Roads Total			744,835	757,744	102%	100%				
Bridges Total				1,160,166	789,579	68%	70%				
Cemeteries	-	1646	Coonabarabran Native Grove Cemetery Expansion	50,000	4,300	9%					
	- Total			50,000	4,300	9%	N/A				
Cemeteries Total				50,000	4,300	9%					
Other Items				67,880	12,425	18%	N/A				
Parks, Gardens And Recreation	Ovals And Other Sporting Facilities	942	Master Plan for Each Sporting Precinct	25,000	-	0%	0%				
		1308	Coonabarabran Netball Courts	298,467	14,150	5%	10%				
		1309	Robertson Oval - Amenities refurbishment (Canteen & Toilets)	27,300	1,200	4%	4%				
		1653	Robertson Oval - Seat Replacement	6,000	-	0%	0%				
		1654	Reseal of Roads within Coonabarabran Sporting Complex	50,000	6,685	13%	15%				
	Ovals And Other Sporting Facilities Total			406,767	22,035	5%					
	Parks	1301	Milling Park - Irrigation System	3,324	20	1%					
		1302	Softfall under playground equipment (Coolah)	23,948	24,198	101%	100%				
		1303	Softfall Upgrade - Len Guy Park	20,000	-	0%	0%				
		1304	Lions Park Shade renewal (Baradine)	72	72	100%	100%				
		1305	Wheelchair Access path - Lions Park (internal)	9,091	15,063	166%	100%				
		1306	Wheelchair Access path - Lions Park (from Darling St)	3,818	7,490	196%	100%				
		1307	Wheelchair Access path - McMasters Park (internal) Coolah	-	-						
		1524	Shade Shelter Bell Park	5,000	-	0%	0%				
		1652	Mendooran Park - Connection of existing irrigation to town Water supply	10,000	-	0%	0%				
	Parks Total			75,253	46,844	62%					

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Class Description 1	Class Description 3	WO	WO Desc	Budget	Actuals	% Exp	% Works Completed
Parks, Gardens And Recreation Total				482,020	68,879	14%	
Property	Council Offices			626,758	14,128	2%	1%
	Depots	1093	Coona Workshop Capital Items	14,655	13,790	94%	100%
		1817	Coonabarabran Depot (Ex RTA) Facilities Upgrade	50,000	10,750	22%	22%
	Depots Total			64,655	24,540	38%	
	Other Council Properties			40,000	20,498	51%	N/A
	Public Halls			64,830	2,450	4%	N/A
Property Total				796,243	61,617	8%	
Public Amenities	-	684	Nandi Park / Timor Rock Amenities Blocks	30,847	-	0%	0%
	- Total			30,847	-	0%	
Public Amenities Total				30,847	-	0%	
Roads	Local Rural Roads	739	Local-Rehab?-Quia Road - Near Lake Edna	60,000	-	0%	0%
		988	Box Bridge Road - Causeway Rehabilitation	44,249	(28,521)	-64%	100%
		1015	Local-Resheet-Carmel Ln	47,728	-	0%	0%
		1027	Local-Reseal- Bugaldie Goorianawa Rd	-	-	-	-
		1040	Local-Rehab-Neilrex Rd	98,424	202,923	206%	100%
		1320	Local-Rehab-Wool Rd	204,095	204,095	100%	100%
		1321	Local-Rehab-Rotherwood Rd	149,999	125,661	84%	100%
		1322	Local-Rehab-Turee Vale Road	150,000	88,271	59%	100%
		1365	Local Roads Reseals	563,915	593,674	105%	100%
		1383	Local-Resheet-Munns Rd	-	-	-	-
		1387	Local-Resheet-Wyuna Rd	105,280	112,502	107%	100%
		1323	Local-Rehab-Gentle Annie Rd Unsealed Rd Pavement Rehab	249,999	384,765	154%	100%
		1324	Local-Rehab-Beni Crossing Road near Dennykymine Road	150,294	150,294	100%	100%
		1325	Mt Nombi Rd-Construction for new Seal	200,000	341,812	171%	100%
		1316	Mia Mia Road - Causeway Rehabilitation	60,000	-	0%	0%
		1317	Napier Lane - Causeway Rehabilitation (Garrawilla)	60,000	13,451	22%	25%
		1318	Napier Lane - Causeway Rehabilitation (Mt Warwick)	60,000	-	0%	0%
		1319	Local-Rehab-Neilrex Rd Unsealed Pavement Rehab	200,000	-	0%	0%
		1362	Local Roads Resheeting	10,447	12,251	117%	100%
		1469	Local-Reseal-Neilrex Road	-	-	-	-
		1647	Pavement Rehab - Various sections - Capital Grant Funded	-	-	-	-
		1649	Upgrade Munns Road Baradine (sealing of 600m and Cement causeway Michomi Creek)	250,000	37,993	15%	20%
		1715	Local-Resheet-Bourke & Halls Rd	45,000	-	0%	0%
		1716	Local-Resheet-Wingabutta Rd	90,000	-	0%	0%
		1717	Local-Resheet-Hawkins Lane	40,000	-	0%	0%
		1718	Local-Resheet-Hawkins Rd	40,000	-	0%	0%
		1719	Local-Resheet-Wardens Rd	50,000	-	0%	0%
		1720	Local-Resheet-Mt Hope Rd	125,000	84,630	68%	100%
		1721	Local-Resheet-Sandy Ck Rd	120,000	6,764	6%	10%
		1722	Local-Resheet-Dandry Rd	120,000	-	0%	0%
		1723	Local-Resheet-Munns Rd	175,000	96,369	55%	100%
		1724	Local-Resheet-Dinby Lane	50,000	-	0%	0%
		1725	Local-Resheet-Newbank Lane	70,000	-	0%	0%

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Class Description 1	Class Description 3	WO	WO Desc	Budget	Actuals	% Exp	% Works Completed
Roads	Local Rural Roads	1726	Local-Resheet-Tabletop Rd	45,000	30,583	68%	100%
	Local Rural Roads Total			3,634,430	2,457,518	68%	
	Regional Roads	562	Regional-Rehab-MR329 - Kenebri	-	-		
		630	Regional-Widen & Rehab-Main Road 55	1,162,725	455,342	39%	50%
		938	Regional-Widen-MR129 - Baradine Road (Coonamble)	507,408	167,477	33%	50%
		1326	Regional-Widen-MR129 - Purllewaugh Road (Shoulder)	5,684	5,684	100%	100%
		1327	Regional-Widen-MR618 (Shoulders)	150,250	220,140	147%	100%
		1289	Regional-Rehab-Timor Road - Shoulder Rehab	163,323	-	0%	0%
		1364	Regional Roads Reseals	647,072	409,217	63%	100%
		1738	Regional-Widen & Rehab-Main Road 55: 10.82-13.29 kms from Coolah	-	284,560		100%
		1651	Other Pavement Rehab	-	326		100%
		1650	Vinegaroy Road Rehab between Cambawarr and Wyandra	169,000	5,719	3%	5%
	Regional Roads Total			2,805,462	1,548,466	55%	
	Town Streets	546	Streets-Reseal-Baradine	18,963	5,845	31%	50%
		547	Streets-Reseal-Binnaway	17,015	7,490	44%	50%
		548	Streets-Reseal-Coolah	28,290	6,811	24%	50%
		549	Coonabarabran Streets Reseals	90,508	26,999	30%	30%
		550	Streets-Reseals-Dunedoo	25,420	4,836	19%	20%
		551	Streets-Reseals-Mendooran	17,015	5,889	35%	40%
		574	Binnaway Progress Association	5,000	5,012	100%	100%
		575	Street Lights - Coolah	8,000	-	0%	0%
		577	Footpath rehabilitation - Binnaway	10,000	-	0%	0%
		579	Railway Street (Napier St to Renshaw St- 240m) - K&G	55,000	-	0%	0%
		581	Streets-Rehab-Booyamurra Street, east of Binnia	70,413	-	0%	0%
		582	Footpath Rehabilitation - various locations Coolah	30,000	-	0%	0%
		588	Footpath Rehabilitation - various locations Dunedoo	20,000	18,486	92%	100%
		590	Footpath Rehabilitation - Mendooran	30,000	16,091	54%	55%
		632	John Street Kerb And Gutter Rehabilitation	70,000	-	0%	0%
		647	Dalgarno St K&G Rehab East of John	-	-		
		957	Baradine District Progress Association Main street Gardens	5,000	5,000	100%	100%
		959	Baradine - Rehabilitation of footpath sections	25,997	11,091	43%	45%
		961	Binnaway - Street Lights	-	-		
		962	Coolah - Cycleway Extension From Booyamurra Street	-	-		
		963	C'bran - Cassilis Street, Robertson to Namoi, new footpath	-	-		
		964	C'bran - Dalgarno Street (John - Cowper) Footpath Rehabilitation	-	-		
		965	Street-Rehab-C'bran - Dalgarno Street West	19,327	-	0%	0%
		966	John Street. K & G Rehabilitation C'bran - John Street. K & G Rehabilitation	-	-		
		970	Steet-New Seal-C'bran - Wallaroo street from Bulinda to Talbragar / Adelyne streets	350,000	-	0%	0%
		1330	Shared Path, Caravan Park to Renshaw Street	15,835	15,875	100%	100%
		1333	Shared Path - Goddard Street to MPS	160,581	145,054	90%	100%
		1336	Shared Path, Edward Street, Newell Hwy to Neate street	137,474	139,756	102%	100%
		1337	Street Trees - Centre Cowper Street edwards to Dalgarno	29,359	60	0%	0%
		1328	Flood Levee Design	20,000	55,509	278%	100%
		1332	Drainage Study, Bowen Oval, Goddard & Martin St	16,000	-	0%	0%

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				% Works			
Class Description 1	Class Description 3	WO	WO Desc	Budget	Actuals	% Exp	Completed
Roads	Town Streets	1334	Belar Street & Merebene St Drainage Pipe	70,000	-	0%	0%
		1338	Yarrow St at Bandulla, south side, dish drain	17,999	-	0%	0%
		1329	Bullinda Street, New Kerb and Guttering	55,000	-	0%	0%
		1665	Baradine Streets - Street lighting	8,000	-	0%	0%
		1666	Baradine Streets - Street Trees	5,000	-	0%	0%
		1667	Corry Bridge Western Approach	-	56		
		1668	Renshaw St stormwater drainage	-	-		
		1669	Pavement Rehabilitation (Various Locations)	-	-		
		1670	Pipe Drainage Goddard St, Binnia St and Martin St	45,000	80	0%	0%
		1671	Crane Street Rehabilitation	-	-		
		1672	Street Trees - centre Charles st Edwards to Dalgarno	30,000	-	0%	0%
		1673	Barker St Drainage pipe	-	-		
		1674	Newell Hwy Opposite Yuluwirri Kids Pipe Design	-	-		
		1675	Drainage Study Wargundy St	15,000	-	0%	0%
		Town Streets Total			1,521,196	469,937	31%
	Roads Total				7,961,088	4,475,921	56%
Rural Fire Service	-	591	RFS - Fire Control Centre Coonabarabran	-	24,102		
		592	RFS - Vehicles	965,279	-	0%	
		818	Cattle Grids David Knight Rd	-	-		
		859	RFS - Station Improvements	24,836	-	0%	
		1314	RFS - Mowrock Station	300,000	-	0%	
		1315	RFS - Weetaliba Station	-	1,960		
		1751	RFS - Toilets (budget pending)	-	17,331		
		1752	RFS - RFS Bugaldie Station (budget pending)	10,000	3,535	35%	
		1753	RFS - RFS Yearinan Station (budget pending)	10,000	5,891	59%	
		1754	RFS - RFS Leadville Station (budget pending)	35,000	9,254	26%	
	- Total			1,345,115	62,072	5%	
Rural Fire Service Total				1,345,115	62,072	5%	
Sewer	-	543	Mains-Relining various sections (Edwards St to Dalgarno, Robertson/ John	123,223	89,015	72%	75%
		980	Coolah - Mains Relining Goddard Street (Lot 3 DP 792398 to Lot 14 DP979105)	62,037	47,663	77%	80%
		982	Coolah - Dump Site	-	-		
		983	C'bran - Pump Stations Renewal	30,000	-	0%	0%
		1041	Mains - Relining laneway between Cobborah &Tucklan - Dunedoo	60,000	21,112	35%	35%
		1340	Telemetry Upgrade (All Towns)	926	1,538	166%	100%
		1341	Re-keying Sewer sires	17,332	17,332	100%	100%
		1683	Sewer Coolah - Smoke Testing	50,000	45,363	91%	100%
		1684	Sewer Dunedoo - Smoke Testing	50,000	82,417	165%	100%
		1690	Sewer Baradine - Pot servicing	20,000	-	0%	0%
		1691	Sewer Coona - Smoke Testing	60,000	16,619	28%	40%
		1571	Coonabarabran Sewage Treatment Plant Upgrade (RNSW 813)	245,917	11,320	5%	5%
		1576	Dunedoo Sewage Treatment Plant Upgrade (RNSW 811)	1,273,468	14,423	1%	10%
		1577	Coolah Sewage Treatment Plant Upgrade (RNSW 812)	243,817	14,339	6%	10%
		1700	Baradine - Camp Cypress Sewer Line Feasibility Study	3,746	7,650	204%	100%
	- Total			2,240,466	368,792	16%	

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Class Description 1	Class Description 3	WO	WO Desc	Budget	Actuals	% Exp	% Works Completed
Sewer Total				2,240,466	368,792	16%	
Swimming Pools	-	943	Baradine Re-Connection of Lights over pool	8,060	-	0%	0%
		951	C'Bran - Installation of Hot Water to Amenities	-	-		
		952	C'Bran - Pool Maintenance and Repairs	17,000	16,896	99%	100%
		1342	Baradine - Painting External Building stage 1 & 2	17,500	13,580	78%	100%
		1343	Baradine Shade Structure	40,000	-	0%	0%
		1345	C'Bran Rainwater Tank & Pump for Irrigation	5,000	234	5%	5%
		1347	Coolah Rain Tank & Pump for Irrigation	4,000	-	0%	0%
		1349	Dunedoo Pool Improvement	2,686	-	0%	0%
		1350	Mendooran Upgrades to S/Club Room	1,000	-	0%	0%
		1655	Baradine - Pump Room rehabilitation	10,000	-	0%	0%
		1656	Binnaway Main Pool Ladders X 6	11,000	11,800	107%	100%
		1657	Binnaway Removal of Large Pine Tree	-	1,983		100%
		1658	Coolah Disable Chair Lift	10,000	-	0%	0%
		1659	C'Bran Regulator & Injector (Dosing System)	3,000	-	0%	0%
		1660	Dunedoo Awning over canteen area	4,000	-	0%	0%
		1661	Dunedoo Roof Modifications Amenities Block (Polycarbon)	30,000	-	0%	0%
		1662	Mendooran Chemical Dosing Units	2,000	-	0%	0%
		1663	Install 2 x 32000ltr water tanks at Baradine, Coona, Coolah, and Dunedoo pools (to comply with L	43,000	10,230	24%	25%
		1664	Improvements to Mendooran Swimming Pool - Disabled Access to the Pool and Disabled Toilets	15,000	1,144	8%	10%
	- Total			223,246	55,867	25%	
Swimming Pools Total				223,246	55,867	25%	
Waste Management	Transfer Stations & Landfill			152,480	107,494	70%	
Waste Management Total				152,480	107,494	70%	
Water	-	519	Meter Replacements - Baradine	5,000	2,379	48%	50%
		523	Meter Replacements - Binnaway	5,000	-	0%	0%
		524	Mains Extension - removal of dead ends	-	2,522		100%
		525	Meter Replacements - Coolah	5,000	-	0%	0%
		529	Mater Replacements - Coonabarabran	26,000	25,408	98%	100%
		531	Timor Dam Fence & Dead Water storage	210,000	155,206	74%	75%
		532	Tools - Coonabarabran Water	5,000	3,147	63%	40%
		971	Baradine - Water Treatment Clarifier	-	44		100%
		972	Binnaway - New Bore	385,847	35,375	9%	9%
		973	Coolah - New Bore	405,538	67,253	17%	17%
		974	Meter Replacements - Coonabarabran	5,000	-	0%	0%
		975	Main Extension - Removal of Dead Ends (Timor rd to Eden St)	12,000	11,161	93%	100%
		976	C'bran - Raising Timor Dam Wall	284,734	48,320	17%	20%
		977	Mendooran - New Bore	256,563	15,688	6%	10%
		1018	Binnaway - Water Treatment Plant- Renewals	-	14,337		
		1358	Telemetry Upgrade Water (All Towns)	927	1,708	184%	100%
		1351	Mains Extension, Bligh Street (Macquarie to Castlereagh)	31,223	-	0%	0%
		1352	Mains Replacement (Narren Street)	52,000	14,669	28%	30%
		1563	Rekeying Water sites - Coona, Barra, Binna, Mend	50,000	-	0%	0%
		1452	Baradine town reservoir - clean	77,000	14,995	19%	20%

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				% Works			
Class Description 1	Class Description 3	WO	WO Desc	Budget	Actuals	% Exp	Completed
Water	-	1564	Mains Replacement - Wargundy Street	63,823	33,847	53%	55%
		1677	Mains Extension - removal of dead ends Cunningham St (Campbell to Gilmore)	15,000	-	0%	0%
		1678	Mains Extension - removal of dead ends Central Lane to Martin St	15,000	-	0%	0%
		1679	Mains Extension - removal of dead ends Lane behind shops Eastern side to Martin St	10,000	-	0%	0%
		1680	Mains Extension - River St to Brambil to Napierst	30,000	3,627	12%	15%
		1681	Mains Extension - River St to Farnell to Abbott St	18,500	2,222	12%	20%
		1682	Replace Water Meters	5,000	-	0%	0%
		1685	Remove dead ends Andy's lane to Castlereagh st	17,000	1,935	11%	20%
		1686	Re-locate services-Renshaw st	25,000	-	0%	0%
		1687	Main Extension - Innest St (between Quandong and Frater St)	12,000	3,484	29%	30%
		1688	Main Extension between Castlereagh st and Ulinda st	70,000	18,609	27%	30%
		1689	Mains Replacement Camp St (anne to namoi St)	50,000	-	0%	0%
		1676	Replacement of Water Tower Kenebri	50,000	98	0%	0%
		1818	Mendooran - Water recommendations	80,000	-	0%	0%
		1799	Coonabarabran - Production Bore	-	247,474		40%
		1805	Coonabarabran - Test Bore	-	100,294		70%
			- Total			2,278,155	823,803
Water Total				2,278,155	823,803	36%	
Yuluwirri Kids	-	1290	Yuluwirri Kids Bike Path	19,512	19,512	100%	
			- Total			19,512	19,512
Yuluwirri Kids Total				19,512	19,512	100%	
Grand Total				26,495,389	11,838,410	45%	

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Attachment 2.0 – Maintenance Grading of Unsealed Roads, for the Period 1 July 2017 to 30 April 2018

Unsealed Roads - Completed Grading Maintenance Year to Date		
Road Name	Category	Length
Angus	2	12.4
Avonside	1	6.2
Banoon	3	4.2
Beers	3	0.8
Beni	1	14.1
Berdeen	3	5.5
Berowra	1	4.6
Bingie Grumble	2	1
Blackburns	3	1
Bolton Creek	2	1.8
Bong Bong	3	3
Boogadah	3	2.6
Box Ridge	1	29.7
Brown Springs	3	3.5
Burma	3	6.6
Caigan	1	7.5
Creenaunes	2	2
Cumberdeen	3	2.1
Dapper	2	1
Dennykymine	1	26
Diehm	3	1.4
Eagleview	3	0.9
Emu	3	0.1
Gamble Creek	2	21.3
Gowang	2	4.6
Grandchester	3	0.5
Guinema Bugaldie	1	5.5
Guinema	2	31.6
Gum Nut	3	0.5
Gundare	3	8
Hawkins	3	1.5
Hickeys	2	5.6
Homeleigh	3	4.8
Homestead	3	7.1
Hotchkiss	2	4.3
Iona (North)	3	5

Unsealed Roads - Completed Grading Maintenance Year to Date		
Road Name	Category	Length
Kanoona	1	4.5
Kennedys	3	5
Kerrawah	3	1
Kilchurn	2	4
Lawson Park	1	2.8
Leaders	2	13.6
Madigan	3	2.4
Marombi	3	1.3
Mt Hope	1	10.9
Mt Phillip	3	1.1
Major Mitchell	2	0.5
Melrose	3	1.5
Merotherie	2	1.8
Morrisseys	1	3
Mountainside	3	4.2
Munns	1	1.2
Napier	1	8
Narangarie	3	5.8
Nashs	3	3.3
Nebile	3	5
Neilrex	1	6.2
North Pine Ridge	1	3.9
Oakey Creek	2	4
Old Common	3	1.2
Patrick	2	8.5
Pine Ridge	1	3.6
Quaker Tommy	2	7.6
Railway	3	1.8
River	1	4.8
Saltwater	3	2.8
Sandy Creek	2	4.5
Scully	3	1.1
Tibuc	3	2.2
Tooraweenah	3	5.5
Upper Laheys Ck	3	6.2
Walker	3	1.8

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Unsealed Roads - Completed Grading Maintenance Year to Date		
Road Name	Category	Length
Walleroo	2	2.6
Warrigal	3	2.5
Wyuna	1	6.2
Yaminbah	2	13.9

Unsealed Roads - Completed Grading Maintenance Year to Date		
Road Name	Category	Length
Yarragrin	1	7.5
Yattendon	3	1.4
Yearinan	2	1

Maintenance Requests Received in April 2018
Borambitty Rd
Brooks Rd
Dennykymine Rd
Hawkins Rd
Hawkins Lane
Maranoa Rd
Stoney Point Rd

Unsealed Road Upcoming Grading Maintenance Program
Girragulang Rd
Lynwood Rd
Mooren Rd
Dandry Rd
Borambitty Rd
Wingabutta Rd
Bourke and Halls Rd
Lockerbie Rd
Hawkins Rd

*** Scheduling of road maintenance is now influenced by availability of water.*

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Item 22 Companion Animals Regulation Review

Division:	Development Services
Management Area:	Regulatory Services
Author:	Manager Regulatory Services - Robert Jehu
CSP Key Focus Area:	Natural Environment
Priority:	NE5.2 Conduct regular community education programs and ensure that information is available regarding responsible domestic animal ownership and management.

Reason for Report

To advise Council of the review and potential changes to the *Companion Animals Regulation 2008*.

Background

The *Companion Animals Regulation 2008* (the Regulation) is undergoing statutory review by the NSW Government. The Regulation, which is made under the *Companion Animals Act 1998*, provides key information about how companion animals (domestic cats and dogs) are identified, registered and managed in NSW.

Issues

Regulations are reviewed at least every five years. The Companion Animals Regulation has been postponed five times and will be repealed under the *Subordinate Legislation Act 1989* on 1 September 2018 unless the Government makes a new Regulation. In accordance with requirements for the making and review of subordinate legislation, a Draft Regulation and Regulatory Impact Statement have been prepared for public consultation and comment. The preparation of these documents was informed by responses to the *Companion Animals Regulation Discussion Paper* consultation in 2017.

This Discussion Paper launches the statutory review of the Companion Animals Regulation 2008. The purpose of the review is to ensure the Regulation still meets its objectives, as well as community needs and expectations. In addition, the review will look for opportunities to reduce unnecessary cost and red tape for pet owners, businesses and local councils.

The Discussion Paper seeks feedback on targeted questions relating to matters covered by the Companion Animals Regulation, as well as specific areas where the *Companion Animals Act 1998* enables regulations to be made. These matters include identification, registration, fees, penalties, muzzling, cat management, employing technology and access to the NSW Companion Animals Register.

A number of changes to the Regulation are proposed, and are supported by Council, these changes include:

- More than doubling on-the-spot fines for dog attacks.

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- Increased on-the-spot fines for offences in relation to dangerous, menacing or restricted dogs.
- A 50 per cent discount on pet registration fees for animals adopted from approved rescue organisations.

Options

Submissions may be submitted until 5.00pm on Tuesday, 22 May 2018.

Financial Considerations

Nil.

RECOMMENDATION

That the Companion Animals Regulation Review be received for Council's information.

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Item 23 Industrial Land Subdivision Proposal

Division:	Development Services
Management Area:	Tourism and Economic Development
Author:	Manager Tourism and Economic Development – Aileen Bell
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU3 Land needs to be allocated to ensure that there are opportunities for the establishment of light industries within the Shire

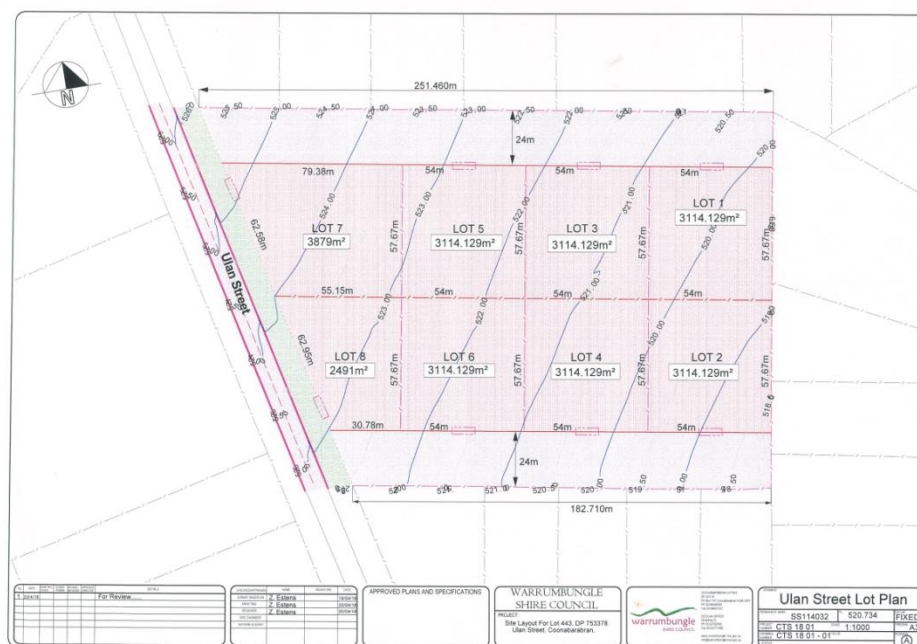
Reason for Report

To provide Council with an update on *Resolution 198/1718* relating to the progress of the proposal to subdivide industrial land in Ulan Street, Coonabarabran and funding application.

Background

Council has been approached by developers wanting to acquire industrial land in Coonabarabran for the purpose of developing several types of light industry. In Ulan Street is a large block of land that is zoned IN1 – General Industrial with no minimum lot size requirement which provides an opportunity for Council to subdivide and sell the land for industry purposes. The area of the land is 3.5590ha.

A draft plan (provided below) has been prepared for the proposed subdivision to be eight (8) blocks (6 x blocks at 3114.129m², 1 block at 3879m² and 1 block at 2491m²) with access roads from Ulan Street along two (2) sides of the proposed subdivision.



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As per *Resolution 198/1718* Council allocated \$20,000 for investigation and design costs for the proposed subdivision.

Issues

The land is surrounded by smaller industrial blocks some of which are seen more as repository sites than active, income generating blocks.

Understandably there are issues related to drainage of the site and the need to have a solid road base to take “B” double delivery vehicles.

Council is responsible for the proposed subdivision of the land and as the property developer will need to provide access to power, water and sewerage to the boundary, roads and landscaping – all of which would be recoverable in the selling of the blocks. Council will also be required to engage a property valuer to establish a sale price.

Financial Considerations

The cost for the proposed subdivision has been calculated for the Growing Local Economies Fund. With power, water and sewerage to the boundary, roads and landscaping, including project management and contingency this project is calculated to be \$1,103,540.00.

Using these calculations an EOI was prepared and submitted for the Growing Local Economies program; we now await the decision and are prepared to complete a full application if requested to do so.

RECOMMENDATION

That:

1. The report on Industrial Land Subdivision Proposal be received for Council's information; and
2. Council note that an application for funding has been submitted under the Growing Local Economies Program.

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Item 24 Shire Boundary Adjustment between Mid-Western Regional Council and Warrumbungle Shire Council

Division:	Development Services
Management Area:	Regulatory Services
Author:	Personal Assistant to Director Development Services – Kelly Dewar
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU1.2 Development activity is monitored and controlled to prevent fragmentation of rural lands

Reason for Report

This report relates to a request for a boundary adjustment for a small area of land located in Warrumbungle Shire Council to be incorporated into Mid-Western Regional Council.

Background

Council has received correspondence from property owners regarding part of a small parcel of land that they own being Lot 1, DP1072945 located in the Warrumbungle Shire Council area. The property owners have approached Mid-Western Regional Council to undertake a Shire Boundary adjustment so that the part lot can be located within the Mid-Western Regional Council area with the remainder of their property. A plan showing the location of the part lot has been provided as an enclosure under separate cover.

A minor locality boundary adjustment will also be required as Lot 1, DP1072945 is currently located within the Locality of Dunedoo. An application to the Geographical Names Board will be required to include this parcel of land in the Locality of Tallawang.

Mid-Western Regional Council at the Meeting held 21 March 2018 resolved the following in relation to the Boundary Adjustment.

‘That Council:

- 1. Receive the report by the Property Support Officer on the Council Locality boundary adjustment between Mid-Western Regional Council & Warrumbungle Shire Council;*
- 2. Approve the boundary adjustment transferring part of Lot 1 DP1072945 totalling 2.05ha to Mid-Western Regional Council from Warrumbungle Shire Council;*
- 3. Approve the amendment to the rates related to Lot 1 DP1072945 from the date the boundary adjustment is proclaimed in the Government Gazette and raise any rates applicable from the date the land becomes rateable within the Mid-Western Regional Council area;*
- 4. Confirms no rates arrears relating to that part of Lot 1 DP1072945, totalling 2.05ha, will be accepted by Mid-Western Regional Council upon Proclamation;*

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5. *Confirms no provision for rates will need to be made in the Council boundary adjustment Proclamation;*
6. *Approves the minor Locality adjustment between the Localities of Tallawang and Dunedoo to include the entirety of Lot 1 DP1072945 in the Locality of Tallawang.'*

Issues

Nil.

Options

Council can agree to the proposed boundary adjustment and allow Mid-Western Regional Council to apply to the Minister and Governor for approval of the boundary adjustment or Council can choose to keep the part lot in the Warrumbungle Shire Council.

Financial Considerations

There will be minimal financial costs to Council for the application for the boundary adjustment as Mid-Western Regional Council will undertake the application to the Minister for the boundary adjustment and the Geographical Names Board.

Land rates for the lot are \$349.68 per annum with no services provided to the subject lot.

RECOMMENDATION

That Council:

1. Approve the boundary adjustment transferring part Lot 1, DP1072945 totalling 2.05ha from Warrumbungle Shire Council to Mid-Western Regional Council.
2. Approve the amendment to the rates related to Lot 1, DP1072945 from the date the boundary adjustment is proclaimed in the Government Gazette and refund any payments received relating to any period beyond the date the land ceased to be rateable within the Warrumbungle Shire Council area.
3. Confirms no provision for rates will need to be made in the Council boundary adjustment proclamation.
4. Approve the minor Locality adjustment between the Localities of Tallawang and Dunedoo to include the entirety of Lot 1, DP1072945 in the Locality of Tallawang.
5. All costs incurred by Council are to be borne by the landholder, including staff time.

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Item 25 Development Applications – April 2018

Division: Development Services

Management Area: Regulatory Services

Author: Administration Officer for Development Services – Kathryn Weatherall

CSP Key Focus Area: Rural and Urban Development

Priority: RU 4 The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications (i) Approved – April 2018

Development Application / Complying Development	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA6/2018	27/03/2018	04/04/2018	Warrumbungle Steel Buildings	Timor Road	COONABARABRAN	New Garages/Sheds - Rural	0

***Development from the January 2013 Wambelong Bushfires**

^ Development from the February 2017 Sir Ivan Bushfires

RECOMMENDATION

That Council note the Applications and Certificates approved during April 2018 under Delegated Authority.

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Item 26 Reports to be Considered in Closed Council

Item 26.1 Coonabarabran Netball Courts Project – Tenders

Division: Technical Services

Author: Acting Director Technical Services – Russell Lloyd

Summary

The purpose of this report is to advise Council on the acceptance of the tender for construction of the concrete slab component of the proposed Coonabarabran Netball Courts Project.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to commercial information and is classified **CONFIDENTIAL** under Section 10A(2)(c) and (d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

RECOMMENDATION

That the Coonabarabran Netball Courts Project – Tenders report be referred to Closed Council pursuant to Section 10A(2)(c) & (d)(i) of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it

Item 26.2 Todds Crossing Bridge Project – Tenders

Division: Technical Services

Author: Acting Director Technical Services – Russell Lloyd

Summary

The purpose of this report to provide Council with tender information for selection of a company to design and construct Todds Crossing Bridge on Teridgerie Creek, Baradine Goorianawa Road 8km West of Baradine.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

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The item relates to commercial information and is classified **CONFIDENTIAL** under Section 10A(2)(c) and (d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

RECOMMENDATION

That the Todds Crossing Bridge Project – Tenders report be referred to Closed Council pursuant to Section 10A(2)(c) & (d)(i) of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it

Item 26.3 Three Rivers Regional Retirement Community Information Report – May 2018

Division: Executive Services

Author: Director Development Services – Leeanne Ryan

Summary

The purpose of this report is to provide Council with updated information on the Three Rivers Regional Retirement Community Project for May 2018.

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to commercial information and is classified **CONFIDENTIAL** under Section 10A(2)(c) and (g) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

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RECOMMENDATION

That the Three Rivers Regional Retirement Community Information Report – May 2018 be referred to Closed Council pursuant to Section 10A(2)(c) & (g) of the Local Government Act 1993, on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

FURTHER that Council resolve:

- (a) that Council go into Closed Council to consider business relating to confidential information.
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) as outlined above.
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.